

GUJARAT URBAN DEVELOPMENT MISSION (GUDM)

GANDHINAGAR

Invites

RFP & RFQ for Lead Agency for UMEED

Invitation: Motivation Employment Entrepreneurship Development for Urban Youth- UMEED is one of the 50 point programs of Hon'ble Chief Minister which aims Training for creation of employment and self employment opportunities to urban poor youth.

It also aims to create opportunities for alternate livelihood options for the vulnerable and lower income groups of the society for improvement in their economic standards and to enhance skills such that the livelihood interventions become self sustained over a period of time. Gujarat Urban Development Mission is nodal agency for implementation of UMEED though out the state. Gujarat Urban Development Mission invites RFQ/ RFP from the qualified agency to function as Lead Agency for UMEED program Lead Agency is responsible for accreditation, conducting examination and providing & maintaining certification in accordance with the Agreement as amended from time to time by GUDM in order to fulfill the Goals, Objectives and Strategies of the UMEED agency Project, in single stage two documents system from competent and resourceful agencies for below mentioned work:

Name of Work	EMD	Document Fee
Rendering services as Lead Agency who will be responsible for accreditation, conducting examination and providing & maintaining certification in accordance with the TOR as per RFQ/RFP document and as amended from time to time by GUDM in order to fulfill the Goals, Objectives and Strategies of the UMEED	Rs.50,000	Rs. 5,000 (If documents are demanded by post, an additional amount of Rs. 300 shall have to be paid extra for postage charges.)

The Lead agency will function for following two levels-

Level:2

1. Preparation of Modules / course material
2. Training to Trainer
3. Post placement tracking
4. Tie-up with bankable/ linking with various bankable scheme for self employment / entrepreneurs
5. Setting up of URC

Level:3

6. Accreditation
7. Affiliation with AICTE approved technical institute/ IGNOU for course recognition
8. Conducting test/ examination
9. Declaring / maintenance of results
10. Giving Certification
11. Performance tracking of candidates- co-ordination with Corporation/ Municipality/ GUDM

Two-documents procedure will be adopted in evaluating offers as explained in RFQ/RFP document.

- (i) RFQ evaluation: which will be carried out prior to opening of any RFP Offer
- (ii) RFP evaluation: The RFP of only qualified agency will be opened. The details scope of work is specified in the RFQ bid as TOR.

Request For Qualification (RFQ): Agency's eligibility for qualification will be evaluated based on the following parameters and marking pattern.

- 1) Financial Criteria and 2) Technical Criteria

(i) Financial Criteria

1. average annual turnover of last three years should not be less than Rs.3 Lakhs.
2. The working capital of the agency shall be minimum Rs.1 Lakhs. A bank certificate shall have to be submitted for fund base credit available.

(ii) Technical Criteria

1. Agency must be a registered under any prevailing Act of India for the purpose of conducting business in India or a consortium of companies or Non –Government Organization, for the purpose of conducting business or work in India.
2. Request For Qualification (RFQ) Evaluation procedures shall consist of marking system. Marks shall be allotted on the following basis:

No.	Item	Maximum marks	Minimum to be scored for selection and short listing
i)	Agency' specific experience related to the assignment	35	21
ii)	Adequacy to get and put additional financial assistance from other sources like Gol grant/ linkages with banks/ bankable scheme / external aid/bilateral multilateral agency/donor agency/sponsorship etc. for the use of UMEED program	25	15
iii)	Qualifications and competence of key staff proposed for the assignment	30	18
iv)	Facilities & Equipments (Office, computers facilities etc.,)	10	06
Total		100	60

However, the minimum thresh-hold score should be 70% of the maximum score of 100 i.e. 70.

RFP Offer: Agency(s) will be offered fixed amount of Rs.4000/- (basic rate including affiliation and certification and examination fee) + Rs.500/- (course material+ certificate+ circulation material) = total of Rs. 4500 per candidate, against which the agency will have to specify how much additional fund can be made available for additional activities?- Offered total Rs. 4500 per

candidate includes all taxes and surcharges.

Award of Work: The agency will be awarded to the qualified and successful Agency. However, the Chief Executive Officer/Additional Chief Executive Officer or designated Officer, has right to accept or reject offer of any or all agencies without assigning reason thereof. **GUDM reserves right to fix-up STAR RFP** to distribute the work to more than one agency. GUDM can also decide the clustering to allocate the work

Mile stone dates:

1	Selling of documents	Date : 14.12.2009
2	Pre bid meeting	Date : 19.12.2009
3	Last Date of Submission	Date : 28.12.2009
4	Date of opening of offers Technical bids	Date : 28.12.2009

Filled up RFQ/ RFP documents must be reached in sealed and super scribed, for the above mentioned work by Registered Post / Speed Post through Postal Authority only, reachable to the Additional Chief Executive Officer (Government of Gujarat Undertaking) GMFB building, Board Nigam Area, Sector - 10/A, Gandhinagar, Date: **28.12.2009** before the date mentioned in the tender. Hand delivery / delivery through courier will not be permitted.

Sonal Mishra, IAS
Addl. Chief Executive Officer

GUDM