

**GUJARAT URBAN DEVELOPMENT MISSION  
[GUDM]**

**Right To Information Act  
Pro Active Disclosure-2020**

## **Chapter – 1**

### **Information of Establishment, its functions & Duties**

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#### **1. Objective of Gujarat Urban Development Mission**

Cities and towns have a vital role in State's socio-economic development, transformation and change. Apart from their contribution to the country's Gross Domestic Product (GDP), which is currently more than 55% and their growing role in the global markets cities in India are the center point of innovations and hub of economic activities. At the same time, cities and towns are stressed in terms of infrastructure and service availability. To cope up with increasing requirement of urban area, the Government of India has launched its flagship mission, viz., Atal Mission for Rejuvenation & Urban Transformation (AMRUT) and Smart Cities Mission (SCM) in 2015.

Gujarat, having more than 42.60 percent urban population as per Handbook of Urban Statistics 2019, published by Ministry of Housing & Urban Affairs, GoI and with one of the highest urban population growth, State Government is committed to make these urban centers, a better place to live and work. Thus, Government of Gujarat has come up with the Swarnim Jayanti Mukhya Mantri Shaheri Vikas Yojana (SJMMSVY) for the social, cultural, economic and physical development of cities in Gujarat.

As aware, in the year 2005 Honorable Chief Minister released the Vision Document wherein an announcement was made to form Urban Development Mission. It has been observed that many a times schemes does not yield desired results due to inertia getting set in, lack of continuous monitoring and diminished focus and also due to lack of integration of new knowledge, information, new skills, management and expertise. To overcome this problem and get time-bound result, in many cases, mission mode approach has been adopted, which has worked successfully. In this regards, five societal missions formed by the Government of India in 1980's are excellent examples. In case of urban development, activities are required to be implemented in a time –bound manner with holistic approach and intensive management, wherein expertise of professionals are made available to all ULBs. Further, knowledge, information project and programme development does require learning from each other and integrating those in each project / program. In this backdrop and to build synergy and avail Government of India's funds, it was proposed to form a Mission for Urban Development at the State level. It is understood that urban development is to play a key role in the future socio-economic development of the State as cities / towns are to become main center for enhanced productivity with competitive advantage. They have to provide excellent and better infrastructure, hassle free life and are to be vibrant, professionally managed towns and cities with integrated delivery systems guided by the principles of good governance and public accountability. To achieve this goal, the mission's objective is to support urban renewal and urban infrastructure development in the given timeframe for attaining better living standards, facilities and creating facilitative environment for people to live and work in the urban areas of Gujarat. The Mission would also extend technological, financial, managerial, coordination and planning support to ULBs for efficient and effective implementation of project along with sustainability of utility services.

#### **2. Main functions and duties of Gujarat Urban Development Mission**

The main functions of Gujarat Urban Development Mission would be to provide technological support; financial assistance along with monitoring for various missions/projects in urban sector; raising funds from Government of Gujarat, Government of India and other financial institution; co-operate and collaborate with national and international agencies, departments of state government; launching large scale IEC and awareness

programs, review and monitor the ongoing projects and to develop urban leadership and capacities of ULBs.

The Gujarat Urban Development Mission is established as a Registered Society and registered under the Societies (Registration Act) 1860 and Bombay Public (Trust) Act, 1950. The Gujarat Urban Development Mission (GUDM) shall work as State Level Nodal Agency (SLNA) for the purpose of national missions AMRUT & Smart Cities Mission and as Nodal Agency for SJMMSVY. The SLNA would inter alia, perform the following functions:

**Atal Mission for Rejuvenation and Urban Transformation:**

- i. Preparation of State Annual Action Plan (SAAP)
- ii. Assisting ULBs / Parastatal agencies in the preparation of Service Level Improvement Plans (SLIP), DPRs and in training and capacity building
- iii. Appraising projects submitted by ULBs
- iv. Obtaining sanction of State High Power Steering Committee (SHPS) through State Level Technical Committee (SLTC)
- v. Managing grants received from the Central and State Governments
- vi. Releasing funds to ULBs either as grant, or soft loan or grants cum loan.
- vii. Managing Revolving Funds.
- viii. Monitoring of physical and financial progress of sanctioned projects and ensuring receipt of utilization and completion certificate.
- ix. Monitoring the implementation of reforms
- x. Submitting quarterly reports to MoHUA
- xi. Submitting project completion Certificates/reports through the State Government.
- xii. Documentation and carrying out Information, Education and Communication (IEC) activities.

**Smart Cities Mission:**

- i. Shortlisting & Evaluation of potential Smart Cities on the basis of conditions precedent and scoring criteria and in accordance with the total number allocated to it by GoI
- ii. Assisting ULBs / Parastatal agencies in formation of Special Purpose Vehicle (SPVs), the SPV will plan, appraise, approve, release funds, implement, manage, operate, monitor and evaluate the Smart City development projects
- iii. Managing the grants received from the Central and State Governments
- iv. Assisting ULBs / Parastatal in approaching multilateral agencies in the form of grant, or soft loan or grants cum loan.
- v. Monitoring of physical and financial progress of sanctioned projects and ensuring receipt of utilization and completion certificate.

**Swarnim Jayanti Mukhya Mantri Shaheri Vikas Yojana:**

- i. Technical & Administrative approval of projects principally approved by GoG through Technical & Administrative committee
- ii. Assisting ULBs / Parastatal agencies in the preparation DPRs and in training and capacity building
- iii. Managing the grants received from the State Governments
- iv. Monitoring of physical and financial progress of sanctioned projects and ensuring receipt of utilization and completion certificate.

**e-Nagar Yojana:**

Urban Development and Urban Housing Department has launched the e-Nagar project to bring all the Urban Local Bodies at par on a common platform with regard to e-governance. A centralized solution is anticipated to bring a cost & time efficient, transparent

and scalable web based citizen centric service and solution for ULBs along with tailoring of existing applications of various ULBs to this centralized platform.

- Total 164 locations (162 Municipalities and 02 Municipal Corporations (Gandhinagar, Junagadh)) are covered in eNagar Project.
- Link to the Centralized e-Nagar Web-Portal <https://enagar.gujarat.gov.in>

### **3. Brief History of Establishment**

The Gujarat Urban Development Mission is established vide Urban Development & Urban Housing Department GR No. Urban-2005-489- Urban Mission, dated 20.1.2006. It is incorporated as registered security under the societies (Registration Act) 1860 and Bombay Public (Trust) Act 1950. It is having its office for at Gujarat Urban Development Mission, Block No-1, Ground Floor, Karmyogi Bhavan, Sector-10-A, Gandhinagar.

### **4. There is no other office working at other places under direct control of Gujarat Urban Development Mission.**

### **5. Office time.**

10.30 A.M. to 18.10 P.M.

**Chapter – 2**  
**Powers & Duties of the officers of Gujarat Urban**  
**Development Mission**

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Cadre wise delegation of powers and duties of the officers of Gujarat Urban Development Mission are mentioned in the annexure attached herewith.

**Annexure – A**

**1. Power & Duties of Chief Executive Officer**

- a. The Chief Executive Officer is the chief authority responsible to execute the decisions of the Governing Board, and he shall have all the authority that is specifically conferred upon him by the General Board and such other powers that vest in him as per the Operations Procedures approved by the Board for the purpose of carrying its various functions. He shall also have residual power that has not been specifically assigned to any officer or authority that is necessary to achieve the objectives of the Society.
- b. To frame rules and regulations for the day to day management and functioning of the Gujarat Urban Development Mission and delegate powers to the various officers / associates and agencies connected with the Gujarat Urban Development Mission.
- c. To appear before, submit views or make representations before Government or other authority(s), committee(s), commission(s) or other body(s) or any subject affecting the interest on any matter covered under the objectives of the Gujarat Urban Development Mission and to promote or assist the formation of any legislation or regulation(s) which may be necessary to achieve the objects of the Mission.
- d. The Chief Executive Officer has the authority to do all acts and things that are incidental thereto for the day to day running of the Gujarat Urban Development Mission and in particular shall do the following, subject to the regulation under the Societies Registration Act, 1860 and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- e. To do all such other things as may be necessary for the incidental or conducive to the aims and objectives of the society and allied thereto.

## **Annexure - B**

### **2. Powers and duties of Additional Chief Executive Officer**

There shall be an Additional Chief Executive Officer to assist the Chief Executive Officer in day to day functioning of the mission activities. The Additional Chief Executive Officer shall work as the Convener of Executive Committee and other Committees as may be formed by the Governing Body from time to time.

- a. The Additional Chief Executive Officer is empowered to do all acts and things that are incidental thereto for the day to day running of the Gujarat Urban Development Mission subject to the regulation under the Societies Registration Act, 1860 and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- b. The Additional Chief Executive Officer shall work under the guidance of Chief Executive Officer and in particular he/ she may perform following activities.
- c. To purchase, take on lease hire or otherwise acquire or hold any immovable and / or movable property rights or privileges from the Government, local bodies or from private party(s) person and to improve and develop any property necessary for the purpose of the attainment of the objectives of the Gujarat Urban Development Mission.
- d. To negotiate and enter into any arrangement with other bodies, government municipal or local authority person that may seem conducive to all or any of the objectives of the Gujarat Urban Development Mission.
- e. To invest the funds of the Gujarat Urban Development Mission in such a manner as may from time to time be determined.
- f. To appoint or employ any person or persons that may be required for the purpose of allaying objectives and carry out functions of the Gujarat Urban Development Mission, to pay to them or to the other person(s) concerned, salaries, wages, gratuities, provident funds, pensions, commissions, fees honorarium and such other emoluments.
- g. To build, construct, maintain, repair, adopt, alter, improve, develop or furnish any work relating to urban infrastructure and urban area development which may include roads, civil works, mechanical and electrical equipment, building, sewerage treatment, solid waste management, green belts parks and gardens, information centers and storage facilities or any other works considered necessary or convenient to meet with the objectives of the Gujarat Urban Development Mission.
- h. To do all such other things as may be necessary for the incidental or conducive to the aims and objective of the society and allied thereto.
- i. To make repairs and additions and alternations as may be deemed necessary or expedient in respect of any immovable property or properties, belonging to the Gujarat Urban Development Mission and pay all the costs, charges and expense thereof.
- j. To organize, manage, procure, print publish & distribute, books, brochures, handouts, pamphlets, training material, posters, audio- visual presentations, stationery and other literature, material & equipments that may be required by the urban local bodies, municipal corporations, non-government agencies, community based organization. Government (both State & Central) researchers and other educational and technical institutions as managed by other public charitable societies and the Gujarat Urban Development Mission.

## Annexure - C

### **3. Power to raise money**

The Governing Body shall have the powers apply payment/ fees/cess/charges etc. for any purpose or in any manner for activities undertaken by the Gujarat Urban Development Mission, or on behalf of the Gujarat Urban Development Mission.

- a. The governing Body shall have powers(s) to raise fund by way of financial instruments, bonds, and deposits and through such other manner as prescribed under the provisions of Societies Registration Act. 1860 and the Bombay Public Trust Act.1950.
- b. The Governing Body shall have the power to take loans from Financial Institutions, or secure loans for ULB's, its agencies, concessionaires and private entities engaged in unique Urban Infrastructure projects and even by issuing guarantees.
- c. The Governing Body shall also have power to raise the fund required by sale, conversion, calling in or mortgage or otherwise with or without giving security of all or all or any part of the Gujarat Urban Development Mission fund, in such a manner as they shall in their discretion think fit and proper in accordance with the provision of Societies Registration Act. 980 and the Bombay Public Trust Act. 1950.
- d. The Governing Body may in their discretion guarantee the Payment of money and the performance of obligations and giving indemnities and charge deposit or otherwise encumber the whole or any part thereof the provisions of Societies Registration Act, 1860 and the Bombay Public Trust Act, 1950 as security for any such guarantee or indemnity.

### **Chapter – 3**

#### **List of rules, regulations , manuals & other records which are used by the officers & employees of public authority**

- i. Memorandum of Association and Rules and regulations of Gujarat Urban Development Mission
- ii. Guidelines for “Swarnim Jayanti Mukhya Mantri Shaheri Vikas Yojna (SJJMSVY)” (State Sponsored)
- iii. Guidelines for “Atal Mission for Rejuvenation & Urban Transformation (AMRUT)” (Centrally Sponsored)
- iv. Guidelines for “Smart Cities” (Centrally Sponsored)
- v. e-Nagar Web portal – List of Services Covered (State Sponsored)



**Chapter – 4**  
**Arrangement of Consultations with public**  
**representatives for taking policy decisions**

To ensure the participation of public while framing policy decisions and proper functioning of Gujarat Urban Development Mission, two separate administrative bodies have been constituted including a Governing Body at the top, followed by the Executive Committee at operational level. Additional Chief Secretary/ Principal Secretary, Urban Development & Urban Housing Department is the Chief Executive Officer of Gujarat Urban Development Mission and Secretary, Urban Development is Addl. CEO of the Mission.

Persons of eminence from NGO's, research institutes, etc. as well as experts in the field of Urban Planning, Management, Infrastructure Development, Finance and Environment are proposed to be inducted in the Governing Body and Executive Committee. Quality services of professionals & experts will be hired on contractual basis during the currency of Gujarat Urban Development Mission. A few officers from government departments will also be retained on deputation for the Mission.

The Constitution of these entities is shown below.

**(1) Governing Body**

<b>Sr.No.</b>	<b>Designation</b>	<b>Position</b>
1	Hon'ble Chief Minister, Gujarat	Chairman
2	Hon'ble Minister, Water Supply	Member
3	Chief Secretary, Government of Gujarat	Member
4	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
5	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member
6	Principal Secretary, Revenue Department	Member
7	Principal Secretary(Planning), General Administration Department	Member
8	Principal Secretary, Water Supply Department	Member
9	Principal Secretary, Road & Buildings Department	Member
10	Secretary (Housing), Urban Development and Urban Housing Department	Member
11	Commissioner of Municipalities Administration	Member
12	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
13	Prof. Shivanand Swami, CEPT University Member	Member
14	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
15	Additional Chief Executive Officer, GUDM	Member- Secretary

**(2) Gujarat Urban Development Mission – Executive Committee.**

<b>Sr.No.</b>	<b>Designation</b>	<b>Status</b>
<b>1</b>	Addl. Chief Secretary / Principal Secretary, Urban Development & Urban Housing Department.	Chairperson
<b>2</b>	Secretary (Water Supply)	Member
<b>3</b>	Secretary, Road & Buildings Department	Member
<b>4</b>	Managing Director, Gujarat Urban Development Co. Ltd.	Member
<b>5</b>	Commissioner of Municipalities Administration, ,Gujarat State	Member
<b>6</b>	Chief Executive Officer, Gujarat Municipal Finance Board, Gujarat	Member
<b>7-9</b>	experts to be nominated by chairperson	Member
<b>10</b>	Addl. Chief Executive Officer, Gujarat Urban Development Mission	Convener

**Chapter – 5**  
**Arrangement of Consultations with public or their**  
**representatives at the time of framing policy level**  
**decisions**

Gujarat Urban Development Mission is working as a State Level Nodal Agency (SLNA) for centrally sponsored schemes i.e., AMRUT & Smart Cities Mission and state sponsored scheme i.e., SJMMSVY. All projects identified by ULBs under its SLIP is scrutinized by the SLNA and SAAP is prepared, which is then put up before elected body for consultation and approval.

**Atal Mission for Rejuvenation & Urban Transformation (AMRUT)**

- The Atal Mission for Rejuvenation and Urban Transformation (AMRUT) was launched by Hon'ble Prime Minister on 25th June, 2015 in 500 cities across the country. All ULBs with population of one lakh or above as per Census 2011, balance capital cities of States/Union territories(UTs), all HRIDAY cities, identified cities on the stem of the main rivers, from hill States, islands and tourist destinations are covered under AMRUT, which cover over 60% of urban population. The thrust areas of the Mission are water supply, sewerage & septage management, storm water drainage, green spaces & parks and non-motorized urban transport.
- AMRUT Mission is centrally sponsored scheme with a total outlay of Rs. 1,00,000 cr including a Central Assistance of Rs.50,000 cr spread over 5 years i.e. from FY 2015-2016 to FY 2019-2020. The mission provides flexibility to States/UTs to appraise, approve and implement projects at their level. Detailed Project Reports (DPRs) are prepared by the States/UTs and approved by the State level High Powered Steering Committee (SHPS). Government of India approves State Annual Action Plans (SAAPs) submitted by States/UTs and releases central assistance.
- Under AMRUT Mission, 31 cities of State Gujarat – 08 Municipal Corporations, 22 Class A Municipalities & Devbhumi Dwarka Municipality have been selected.
- For Gujarat, total three (03) State Annual Action Plans (SAAP) amounting Rs. 4884.42 Cr. containing 344 projects for various sectors i.e. Water Supply, Under Ground Drainage, Storm Water Drainage, Urban Transport & Green Space/ Garden have been approved by MoHUA.

**Smart Cities Mission**

- The Smart Cities Mission was launched on 25 June 2015. The objectives of the scheme is to provide basic infrastructure through joint action with other schemes,

application of IT enabled smart solutions for improvement of infrastructure and services and to develop local level infrastructure through area based development. The Mission will cover 100 Smart Cities with a budget outlay of Rs. 48,000 crore during 2015-20. The Ministry has distributed 100 smart cities amongst the States/UTs on the basis of equitable criteria. Till date, 90 smart cities have been selected in three rounds. These 90 smart cities have proposed projects costing Rs. 1,91,155 crore in their Smart City Proposals (SCPs). All the 90 mission cities are implementing impactful projects such as Integrated Smart Solutions through Centralized Command & Control Centres, Smart Roads, Solar Rooftop. Additionally, Ministry has identified 261 impactful projects in Smart Cities relating to heritage conservation, riverfront development, etc.

- Under Smart City Mission, Govt. of Gujarat has submitted Smart City Proposals of Six cities (Ahmedabad, Surat, Vadodara, Rajkot, Gandhinagar & Dahod) to the Govt. of India for final selection of Smart Cities.
- 06 (Six) cities of State Gujarat i.e. Ahmedabad, Surat, Vadodara, Rajkot, Gandhinagar & Dahod are selected

### **Swarnim Jyanti Mukhya Mantri Shaheri Vikas Yojna (SJMMSVY)**

Infrastructure facilities like Internal Roads, Streetlight & Water Supply Pipeline in private societies on a participatory basis

#### **(i) Water Supply Project**

To provide clean and potable water to urban areas it had been proposed to cover 159 towns of the state. There is also a provision for upgradation of water supply from 100 lpcd to 140 lpcd for 50 towns under this program. Entire financial requirement is provided by Government of Gujarat.

#### **(ii) Under Ground Drainage Project**

The State Government has decided to take up the underground drainage projects also along with potable drinking water schemes to make our State clean and healthy. All 159 Municipalities have been proposed to be covered under Under Ground Drainage facility.

### **e-Nagar Yojna**

Government of Gujarat has launched the e-Nagar project to bring all the Urban Local Bodies at par on a common platform with regard to e-governance and m-governance. A centralized solution is anticipated to bring citizen centric services and solution for ULBs along with tailoring of existing applications of various Municipal corporations/ULBs to this centralized platform.

In this context, Urban Development & Urban Housing Department has appointed Gujarat Urban Development Mission as a Nodal Agency for e-Nagar Project. Total 170 locations (162 Municipalities and 8 Municipal Corporations) are covered in eNagar Project.

1. Objectives :

- The objective is to have a cost & time efficient, transparent and scalable Web based citizen centric service and back office operation support system which is easily distributable and customizable for further replication in all Municipalities across the Gujarat
- Make all Government services accessible to the common man in his locality, through common service delivery outlets and ensure efficiency, transparency & reliability of such services to realize the basic needs of the common man.
- Enhance citizen service through efficient, responsive and transparent eGovernance systems which reduces the time frame for approving and fast realization of the revenue.
- Standardize eGovernance solutions across different ULBs, on interoperable technology platforms with compatibility for forward and backward integration.

2. e-Nagar Project covers 10 modules with 52 services as below:

- |  |   |
|--|---|
| 1. Property Tax                            | 6. Professional Tax                       |
| 2. Water & Drainage / Hall Booking         | 7. Welfare Scheme                         |
| 3. Building Permission                     | 8. Complaint Module / Grievance redressal |
| 4. Registration of Birth, Death & Marriage | 9. Fire & Emergency Services              |
| 5. License Module                          | 10. Land & Estate                         |

## Chapter 6

### Class of Documents available with Public Authority or with persons working under the control of Public Authority

<b>Sr. No.</b>	<b>Class of Documents</b>	<b>Description of Document in Short</b>	<b>Procedure to avail the copy of document</b>	<b>Under whose control the document is lying</b>
1	-	(Guide Lines of various schemes) Defining the details of schemes	--do--	GM (Tech)
2	-	(Reforms) Reforms related information regarding	--do--	

**Chapter – 7**  
**Statement showing the committees boards council**  
**etc. and other institutions constituted as part of**  
**organization**

(1) **Governing Body**

<b>Sr.No.</b>	<b>Designation</b>	<b>Position</b>
<b>1</b>	Hon'ble Chief Minister, Gujarat	Chairman
<b>2</b>	Hon'ble Minister, Water Supply	Member
<b>3</b>	Chief Secretary, Government of Gujarat	Member
<b>4</b>	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
<b>5</b>	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member
<b>6</b>	Principal Secretary, Revenue Department	Member
<b>7</b>	Principal Secretary(Planning), General Administration Department	Member
<b>8</b>	Principal Secretary, Water Supply	Member
<b>9</b>	Principal Secretary, Road & Buildings Department	Member
<b>10</b>	Secretary (Housing), Urban Development and Urban Housing Department	Member
<b>11</b>	Commissioner of Municipalities Administration	Member
<b>12</b>	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
<b>13</b>	Prof. Shivanand Swami, CEPT University	Member
<b>14</b>	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
<b>15</b>	Additional Chief Executive Officer, GUDM	Member- Secretary

**(2) Executive Committee.**

<b>Executive Committee</b>		
<b>Sr.No.</b>	<b>Designation</b>	<b>Status</b>
<b>1</b>	Addl. Chief Secretary / Principal Secretary, Urban Development & Urban Housing Department.	Chairperson
<b>2</b>	Secretary (Water Supply)	Member
<b>3</b>	Secretary, Road & Buildings Department	Member
<b>4</b>	Managing Director, Gujarat Urban Development Co. Ltd.	Member
<b>5</b>	Commissioner of Municipalities, Gujarat State	Member
<b>6</b>	Chief Executive Officer, Gujarat	Member
<b>7-9</b>	experts to be nominated by chairperson	Member
<b>10</b>	Addl. Chief Executive Officer, Gujarat Urban Development Mission	Convener

**(3) State High Powered Steering Committee (AMRUT)**

**(4) State High Powered Steering Committee (Smart Cities Mission)**

**(5) State Level Technical Committee (AMRUT)**

**(6) Technical and Administrative Committee (SJMMSVY)**



**Details of Public Information Officer, Assistant Public  
information officers etc**

Name of the organization: - **Gujarat Urban Development Mission.**

1. Appellate Authority.

Sr. No	Name	Designation	Phone No.		Address
			Office	Mobile No.	
1	Shri Rajkumar Beniwal, IAS	Addl. CEO	079-23257583/1	-	Block No-1 Ground Floor, Karmyogi Bhavan, Sector- 10/A, Gandhinagar

E-mail: [aceo-gudm@gujarat.gov.in](mailto:aceo-gudm@gujarat.gov.in)

2. Public Information Officers.

Sr. No	Name	Designation	Phone No.		Address
			Office	Mobile No.	
1	Smt.Bhartiba G.Vaghela	General Manager (Administration)	079-23257580	99250 27323	Block No-1 Ground Floor, Karmyogi Bhavan, Sector- 10/A, Gandhinagar

E-mail: [gmadmin-gudm@gujarat.gov.in](mailto:gmadmin-gudm@gujarat.gov.in)  
-info@gudm.org

3. Public Information Officers.

Sr. No	Name	Designation	Phone No.		Address
			Office	Mobile No.	
1	Shri Nileshkumar Gohil	Dir. Finance	079-23257578	94269 55600	Block No-1 Ground Floor, Karmyogi Bhavan, Sector- 10/A, Gandhinagar

E-mail – [dirfinance-gudm@gujarat.gov.in](mailto:dirfinance-gudm@gujarat.gov.in)

4. Public Information Officers.

Sr. No	Name	Designation	Phone No.		Address
			Office	Mobile No.	
1	Shri Paras K. Sanghvi	Chief Engineer & General Manger (Tech.)	079-23257579	98795 54857	Block No-1 Ground Floor, Karmyogi Bhavan, Sector- 10/A, Gandhinagar

E-mail – [gmtech-gudm@gujarat.gov.in](mailto:gmtech-gudm@gujarat.gov.in)

**Chapter - 9**  
**Decision making process**

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Gujarat Urban Development Mission is mainly functioning as Nodal Agency for the AMRUT & Smart Cities Mission and SJMMSVY.

The **Gujarat Urban Development Mission** is established as a Registered Society and registered under the Societies (Registration Act) 1860 and Bombay Public (Trust) Act, 1950.

The main duties of the GUDM includes as under:

The main functions of Gujarat Urban Development Mission would be to provide technological support; financial assistance for different project in urban sector; raising funds from Government of Gujarat, Government of India and other financial institution; co-operate and collaborate with national and international agencies, departments of state government; launching large scale IEC and awareness programs, review and monitor the ongoing projects and to develop urban leadership and capacities of ULBs.

**Atal Mission for Rejuvenation and Urban Transformation:**

- i. Preparation of State Annual Action Plan (SAAP)
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- v. Managing grants received from the Central and State Governments
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- vii. Managing Revolving Funds.
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- ix. Monitoring the implementation of reforms
- x. Submitting quarterly reports to MoHUA
- xi. Submitting project completion Certificates/reports through the State Government.
- xii. Documentation and carrying out Information, Education and Communication (IEC) activities.

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- i. Shortlisting & Evaluation of potential Smart Cities on the basis of conditions precedent and scoring criteria and in accordance with the total number allocated to it by GoI
- ii. Assisting ULBs / Parastatal agencies in formation of Special Purpose Vehicle (SPVs), the SPV will plan, appraise, approve, release funds, implement, manage, operate, monitor and evaluate the Smart City development projects
- iii. Managing the grants received from the Central and State Governments
- iv. Assisting ULBs / Parastatal in approaching multilateral agencies in the form of grant, or soft loan or grants cum loan.
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**Swarnim Jayanti Mukhya Mantri Shaheri Vikas Yojana:**

- i. Technical & Administrative approval of projects principally approved by GoG through Technical & Administrative committee
- ii. Assisting ULBs / Parastatal agencies in the preparation DPRs and in training and capacity building
- iii. Managing the grants received from the State Governments
- iv. Monitoring of physical and financial progress of sanctioned projects and ensuring receipt of utilization and completion certificate.

**e-Nagar Yojana:**

- Create and communicate project status reports to the project stakeholders, Implements change practices, Identifies and resolves issues and risks, Prepare and conduct the kickoff meeting and set expectations for project team (TCS, GIPL, nCode, SBI, BOB )
- Arrangement of Training for e-Nagar project's all Modules at 06 Regions for 191 ULB's department (All Municipal corporations/Municipalities/Authorities) end user.
- e-Nagar running activities in progress which includes continuous follow up Meetings, Video conferences and letters with RCM officers, Chief Officers at ULBs, Settlement Commissioner & Director of Land Records and Revenue Department , Citizen Feedback Assessment Activity
- e-Nagar web portal data regular verification and submission to CMDASHBOARD with having 7 Star Ranking.
- Data Migration meetings with legacy vendors (external agencies)
- Regular Follow up with ULBs not using system (Low Performer, Non Performer)
- Scheme launched by Government of Gujarat implementation in e-Nagar system
- Payment Gateway integration implementation for e-Nagar Portal.

**Chapter – 10**  
**Booklet of Employees and officers of Gujarat Urban**  
**Development Mission**  
**E-mail – info@gudm.org**

Sr. No.	Name	Designation	Contact No.	Address
1.	Shri Rajkumar Beniwal, IAS	Commissioner of muni. Admin. And ex. Officio managing Director, Gujarat urban development company Ltd. & Addl. Chief Executive Officer, GUDM	079-23257583/1	GUDM, Block No-1 Ground Floor, Karmyogi Bhavan, Sector-10/A, Gandhinagar
2.	Smt. Bharitba G. Vaghela	I/c General Manager (Admin), GUGM & Dy. Director (Project), muni. Commissioner Of Municipalities & Admin. office	9925027323	''
3.	Shri Paras K. Sanghvi	Chief Engineer & General Manger (Tech.)	9879554857	''
4.	Shri Nileshkumar Gohil	Dir. Finance	9825356722	''
5.	Shri Vijaykumar C. Patel	Superintendent Engineer & Deputy General Manager (Tech.)	9909246185	''
6.	Shri Baldevsinh Jadeja	Account officer	9879815251	''
7.	Shri Premal Kalsara	Team Leader (AMRUT & SCM)	9714009501	''
8.	Dr. Rajshree Swaminarayan	General Manager (IEC)	9978407305	''
9.	Shri Rajendra Bariya	Dy. Manager (Tech.)	9978407323	''
10.	Shri Yashashvi Bhatt	Dy. Manager (Tech.)	9978407302	''
11.	Ms. Priydarshini Choudhary	Urban Infrastructure Expert-Smart Cities Mission)	9978443872	''
12.	Shri Chintan bhagat	Urban Infrastructure Expert (CMMU) & Monitoring & Evaluation Specialist (SMMU)I/c.	9824728676	''
13.	Shri Saumil Prajapati	Urban Planner (CMMU) & PPP Specialist (SMMU)I/c.	9974274206	''
14.	Ms. Pranjali P. Avalani	Municipal Finance Expert-SMMU	9099932324	''
15.	Shri Sumnat Patel	Municipal Finance Expert (CMMU)	9714035993	''
16.	Shri Abhinav Baluni	Urban Planner	9601255635	''
17.	Shri Bhargav Patel	Dy. Manger-Water Supply	9510339741	''
18.	Ms. Nishtha Suthar	Dy. Manager (T.P.)	9978444086	''
19.	Ms. Chetnaben Vaghela	Asst. Manager (Account)	9978407333	''
20.	Shri Bhupendra Makwana	Registry Clerk	9978437906	''
21.	Shri Rajesh Yadav	peon	9978440309	''
22.	Shri Dipak Malviya	peon	9913792405	''
23.	Shri Dhaval Pramodkumar Maru	Urban Planner- (CMMU)	9824591961	Morbi Nagarpalika
24.	Shri Bharvish Sudhirbhai Chavda	Urban Planner- (CMMU)	9898949662	Vadodara Municipal Corporation
25.	Ms. Devisha Ashish Nayak	Municipal Finance Expert - (CMMU)	9619505909	Vadodara Municipal Corporation

26.	Shri Sumitkumar Patel	Urban Infrastructure Expert- (CMMU)	9016116638	Patan Nagarpalika
27.	Shri Mitulkumar Mukeshbhai Prajapati	Urban Infrastructure Expert- (CMMU)	9428806777	Nadiad Nagarpalika
28.	Ms. Yogeshwari Alpesh Gajjar	Monitoring & Evaluation Specialist- (CMMU)	9409600188	Ahmedabad Municipal Corporation
29.	Smt. Ankita Shah	Urban Infrastructure Expert- (CMMU)	8238048245	
30.	Smt.Margee Kamleshbhai Patel	Urban Planner - (CMMU)	9426435576	Mehsana Nagarpalika
31.	Ms.Charmi Shantilal Paun	Municipal Finance Expert - (CMMU)	9427394110	Rajkot Municipal Corporation
32.	Shri Pradipkumar M. Dhrangad	Municipal Finance Expert - (CMMU)	7621943992	Surat Municipal Corporation
33.	Shri Bhadreshkumar Rajeshbhai Vasoya	Urban Infrastructure Expert- (CMMU)	8469989222	Amreli Nagarpalika
34.	Shri Jay Lakhabhai Kalsariya	Urban Infrastructure Expert- (CMMU)	9099112168	Bharuch Nagarpalika
35.	Shri Faizal Gafarbai Mahinda	Urban Infrastructure Expert- (CMMU)	8128456965	Veraval Nagarpalika
36.	Shri Tushar B. Limbachiya	Urban Infrastructure Expert- (CMMU)	9016871064	Valsad Nagarpalika
37.	Shri Rahul Kasundra	Urban Infrastructure Expert- Gondal(CMMU)	7874132654	Gondal Nagarpalika
38.	Shri Kiran Ashokbhai Patel	Urban Infrastructure Expert- Navsari (CMMU)	8460477120	Navsari Nagarpalika
39.	Shri Jinishkumar H. Patel	Urban Infrastructure Expert- Deesa (CMMU)	9909538039	Deesa Nagarpalika
40.	Shri Ankurbhai Gordhanbhai Muliya	Urban Infrastructure Expert- (CMMU)	9558625995	Surendranagar Nagarpalika
41.	Shri Ashish Chachar	Urban Infrastructure Expert- (CMMU)	9660440669	Godhara Nagarpalika
42.	Shri Raj Subhashkumart Patel	Urban Infrastructure Expert- Palanpur (CMMU)	9724848213	Palanpur Nagarpalika
43.	Shri Mehulgar Jentigar Gusai	Urban Infrastructure Expert- (CMMU)	9408437909	Bhuj Nagarpalika
44.	Shri Akil Mohmadsalim memon	Urban Infrastructure Expert- (CMMU)	9824915809	Gandhidham Nagarpalika
45.	Shri Maulikkumar Arvinbhai Sharma	Urban Infrastructure Expert- (CMMU)	9824024939	Anand Nagarpalika
46.	Ms. Sharddha Barad	State System Manager (E-Nagar)	9978407051	GUDM, Block No-1 Ground Floor, Karmyogi Bhavan, Sector-10/A, Gandhinagar
47.	Shri Samay Prajapati	Asst. System Manager (E-Nagar)	9904035680	''
48.	Shri Dhairya Acharya	Asst. System Manager (E-Nagar)	8141913435	''
49.	Ms. Shrusti Dabhi	Asst. System Manager (E-Nagar)	9998260648	''
50.	Smt. Manisha Tiwari	Office Asst. cum co. operator & Office Asst. (Admin) I/c.	9722310437	''
51.	Ms. Himani Soni	Computer Operator cum Office Assistant	9157078470	''
52.	Shri Nikuj Bhatt	Computer Operator cum Office Assistant	9409048923	''
53.	Shri.Nilesh Rathod	System Analyst	7575807846	''
54.	Ms. Artiben S. Chavda	P A To Add. CEO	99784 45112	''
55.	Shri Darshak B.Patel	Computer Operator cum Office Assistant	9978407336	''

56.	Mrs.Alpaben H.Parikh	Computer Operator cum Office Assistant	9924936332	''
57.	Shri Kamlesh Khanayat	Telly Operator cum account aast	9723416148	''
58.	Ms.Ankita Makwana	Computer Operator cum Office Assistant	8490924169	''
59.	Shri Pravin Parajapati	Computer Operator cum Office Assistant	9512472928	''
60.	Shri Ashish Parmar	Computer Operator cum Office Assistant	9712668286	''
61.	Smt. Shilpa Desai	Computer Operator cum Office Assistant	7048869097	''
62.	Shri Piyush Leuva	Computer Operator cum Office Assistant	7567504205	''
63.	Shri Ajaybhai Parmar	Computer Operator cum Office Assistant	9726649827	Urban Development & Urban Housing Department
64.	Smt. Bindiben Shukla	Computer Operator cum Office Assistant	9104217333	''
65.	Ms. Alfiya Kaji	Computer Operator cum Office Assistant	7069655746	''
66.	Ms. Aartiben R. Chavda	Computer Operator cum Office Assistant	9173171328	''
67.	Shri Sanatbhai Vyas	Clerk	9726649501	''
68.	Shri Ravindra Mir	Computer Operator cum Office Assistant	8490012789	''
69.	Shri Vijay Sumaniya	Computer Operator cum Office Assistant	9723226473	''
70.	Shri Hitesh Parmar	Computer Operator cum Office Assistant	9978407073	''
71.	Shri Amarkumar Dataniya	Peon	7698963157	GUDM, Block No-1 Ground Floor, Karmyogi Bhavan, Sector-10/A, Gandhinagar
72.	Smt.Parvtiben N. Chauhan	Peon	9925289307	''
73.	Shri Bhavin P.Solanki	Peon	9978407238	''
74.	Shri Ashok Kharadi	Peon	9978441251	''
75.	Smt. Rashmikaben Prajapati	Peon	7600296061	''
76.	Shri Vijaysinh Dabhi	Peon	9723798687	''
77.	Shri jayadeepsinh Dabhi	Peon	7624053290	''
78.	Shri Rajeshbhai Solanki	Sweeper	9099354384	''
79.	Shri Jignesh Vaghela	Sweeper	8141853693	''
80.	Shri Surendrasinh Vaghela	Peon	9714902465	Urban Development & Urban Housing Department
81.	Shri R.B.Damor	Peon	7574007171	''
82.	Shri Jasvant Thakor	Computer Operator cum Office Assistant	9924803054	commissioner municipal administration office
83.	Shri Kantibhai Patel	Computer Operator cum Office Assistant	9426930631	''
84.	Shri Bhavik Sutariya	Computer Operator cum Office Assistant	9327261079	''

**Chapter – 11**  
**Details of Monthly wages of all employees of Gujarat**  
**Urban Development Mission**

Sr. No.	Name	Designation	Monthly Emoliments	Procedure Of fix the wages
1.	Shri Rajkumar Beniwal, IAS	Commissioner of muni. Admin. And ex. Officio managing Director, Gujarat urban development company Ltd. & Addl. Chief Executive Officer, GUDM	.....	As Per Govt. Rules
2.	Smt. Bharitba G. Vaghela	General Manager (Admin), incharge GUDM & Dy. Director (Project), muni. Commissioner & Admin. office		
3.	Shri Paras K. Sanghvi	Chief Engg. & General Manger (Tech.)		
4.	Shri Nileshkumar Gohil	Dir. Finance		
5.	Shri Vijaykumar C. Patel	Superintendent Engineer & Deputy General Manager (Tech.)		
6.	Shri Baldevsinh Jadeja	Account officer		
7.	Shri Premal Kalsara	Team Leader (AMRUT & SCM)		
8.	Dr. Rajshree Swaminarayan	General Manager (IEC)	48000/-	Contractual
9.	Shri Rajendra Bariya	Dy. Manager (Tech.)	61652/-	Contractual
10.	Shri Yashashvi Bhatt	Dy. Manager (Tech.)	61652/-	Contractual
11.	Ms. Priydarshini Choudhary	Urban Infrastructure Expert- Smart Cities Mission)	53200/-	Contractual
12.	Shri Chintan bhagat	Urban Infrastructure Expert (CMMU) & Monitoring & Evaluation Specialist (SMMU)I/c.	45000/-	Contractual
13.	Shri Saumil Prajapati	Urban Planner (CMMU) & PPP Specialist (SMMU)I/c.	53200/-	Contractual
14.	Ms. Pranjali P. Avalani	(Municipal Finance Expert-SMMU)	53200/-	Contractual
15.	Shri Sumanat Patel	Municipal Finance Expert (CMMU)	53200/-	Contractual
16.	Shri Abhinav Baluni	Urban Planner	53200/-	Contractual
17.	Shri Bhargav Patel	Dy. Manger-Water Supply	42715/-	Contractual
18.	Shri Nishtha Suthar	Dy. Manager (T.P.)	42715/-	Contractual
19.	Ms. Chetnaben Vaghela	Asst. Manager (Account)	29900/-	Contractual
20.	Shri Bhupendra Makwana	Registry Clerk	23668/-	Contractual
21.	Shri Rajesh Yadav	peon	15188/-	Contractual
22.	Shri Dipak Malviya	peon	15188/-	Contractual
23.	Shri Dhaval Pramodkumar Maru	Urban Planner- (CMMU)	53200/-	Contractual
24.	Shri Bharvish Sudhirbhai Chavda	Urban Planner- (CMMU)	53200/-	Contractual

25.	Ms. Devisha Ashish Nayak	Municipal Finance Expert - (CMMU)	53200/-	Contractual
26.	Shri Sumitkumar Patel	Urban Infrastructure Expert- (CMMU)	53200/-	Contractual
27.	Shri Mitulkumar Mukeshbhai Prajapati	Urban Infrastructure Expert- (CMMU)	53200/-	Contractual
28.	Ms. Yogeshwari Alpesh Gajjar	Monitoring & Evaluation Specialist- (CMMU)	53200/-	Contractual
29.	Smt.Margee Kamleshbhai Patel	Urban Planner - (CMMU)	53200/-	Contractual
30.	Ms.Charmi Shantilal Paun	Municipal Finance Expert - (CMMU)	48600/-	Contractual
31.	Smt. Ankita Shah	Urban Infrastructure Expert- (CMMU)	45000/-	Contractual
32.	Shri Pradipkumar M. Dhrangad	Municipal Finance Expert - (CMMU)	40000/-	Contractual
33.	Shri Bhadreshkumar Rajeshbhai Vasoya	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
34.	Shri Jay Lakhbhai Kalsariya	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
35.	Shri Faizal Gafarbai Mahinda	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
36.	Shri Tushar B. Limbachiya	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
37.	Shri Rahul Kasundra	Urban Infrastructure Expert- Gondal(CMMU)	40000/-	Contractual
38.	Shri Kiran Ashokbhai Patel	Urban Infrastructure Expert- Navsari (CMMU)	40000/-	Contractual
39.	Shri Jinishkumar H. Patel	Urban Infrastructure Expert- Deesa (CMMU)	40000/-	Contractual
40.	Shri Ankurbhai Gordhanbhai Muliya	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
41.	Shri Ashish Chachar	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
42.	Shri Raj Subhashkumart Patel	Urban Infrastructure Expert- Palanpur (CMMU)	40000/-	Contractual
43.	Shri Mehulgar Jentigar Gusai	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
44.	Shri Akil Mohmadsalim memon	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
45.	Shri Maulikkumar Arvinbhai Sharma	Urban Infrastructure Expert- (CMMU)	40000/-	Contractual
46.	Ms. Sharddha Barad	State System Manager(E-Nagar)	50000/-	outsource
47.	Shri Samay Prajapati	Asst. System Manager (E-Nagar)	25000/-	outsource
48.	Shri Dhairya Acharya	Asst. System Manager (E-Nagar)	25000/-	outsource
49.	Ms. Shruti Dabhi	Asst. System Manager (E-Nagar)	25000/-	outsource
50.	Smt. Manisha Tiwari	Office Asst. cum co. operator & Office Asst. (Admin) I/c.	12400/-	outsource
51.	Ms. Himani Soni	Computer Operator cum Office Assistant	12400/-	outsource
52.	Shri Nikuj Bhatt	Computer Operator cum Office Assistant	12400/-	outsource
53.	Shri.Nilesh Rathod	System Analyst	25313/-	outsource
54.	Ms. Artiben S. Chavda	P A To Add. CEO	24680/-	outsource
55.	Shri Darshak B.Patel	Computer Operator cum	24680/-	outsource



		Office Assistant		
56.	Mrs.Alpaben H.Parikh	Computer Operator cum Office Assistant	24680/-	outsource
57.	Shri Ajaybhai Parmar	Computer Operator cum Office Assistant	24680/-	outsource
58.	Smt. Bindiben Shukla	Computer Operator cum Office Assistant	24680/-	outsource
59.	Ms. Alfiya Kaji	Computer Operator cum Office Assistant	24680/-	outsource
60.	Ms. Aartiben R. Chavda	Computer Operator cum Office Assistant	24680/-	outsource
61.	Shri Sanatbhai Vyas	Clerk	24680/-	outsource
62.	Shri Ravindra Mir	Computer Operator cum Office Assistant	17719/-	outsource
63.	Shri Kamlesh Khanayat	Telly Operator cum account aast	16453/-	outsource
64.	Ms.Ankita Makwana	Computer Operator cum Office Assistant	13950/-	outsource
65.	Shri Pravin Parajapati	Computer Operator cum Office Assistant	13950/-	outsource
66.	Shri Ashish Parmar	Computer Operator cum Office Assistant	13950/-	outsource
67.	Shri Hitesh Parmar	Computer Operator cum Office Assistant	13950/-	outsource
68.	Shri Kantibhai Patel	Computer Operator cum Office Assistant	13950/-	outsource
69.	Shri Bhavik Sutariya	Computer Operator cum Office Assistant	13950/-	outsource
70.	Smt. Shilpa Desai	Computer Operator cum Office Assistant	12400/-	outsource
71.	Shri Piyush Leuva	Computer Operator cum Office Assistant	12400/-	outsource
72.	Shri Vijay Sumaniya	Computer Operator cum Office Assistant	12400/-	outsource
73.	Shri Jasvant Thakor	Computer Operator cum Office Assistant	12400/-	outsource
74.	Shri Amarkumar Dataniya	Peon	13290/-	outsource
75.	Smt.Parvtiben N. Chauhan	Peon	13290/-	outsource
76.	Shri Bhavin P.Solanki	Peon	13290/-	outsource
77.	Shri Ashok Kharadi	Peon	13290/-	outsource
78.	Smt. Rashmikaben Prajapati	Peon	13290/-	outsource
79.	Shri Surendrasinh Vaghela	Peon	13290/-	outsource
80.	Shri R.B.Damor	Peon	13290/-	outsource
81.	Shri Vijaysinh Dabhi	Peon	11138/-	outsource
82.	Shri jayadeepsinh Dabhi	Peon	9900/-	outsource
83.	Shri Rajeshbhai Solanki	Sweeper	13290/-	outsource
84.	Shri Jignesh Vaghela	Sweeper	13290/-	outsource

**Chapter – 12**  
**Details of Financial Allotment & Expenditure**  
**(From Finance)**

**(Rs. In Lacs)**

<b>Name of scheme</b>	<b>Grant Disbursed</b>	<b>Grant Received</b>	<b>Balance (As on 31.10.19)</b>
JnNURM-UIG	371212.66	373679.14	2466.48
JnNURM-UIDSSMT	43037.52	43037.52	0.00
Capacity Building Grant	31.33	35.50	4.17
Capatiry Building Grant (GMFB)	32.40	1151.17	1118.77
Cost Over-Run	25400.78	29243.80	3843.02
Data Based Management Grant	43.58	50.31	6.73
Urban Renewal Infrastructure Fund (URIF)	217.39	217.39	0.00
DPR/CDP Preparation	3512.01	4714.00	1201.99
GUDI	1.88	2106.00	2104.12
UPA Cell	20.55	22.00	1.45
Sadak Yojna	83692.24	83926.98	234.74
EWS Housing	0.00	502.00	502.00
GIS Based Technology	712.50	920.00	207.50
12th Finance Commission	1540.03	1540.03	0.00
SJMMSVY	781335.00	904846.94	123511.94
AMRUT	166858.79	167524.65	665.86
Smart City	201736.45	204201.53	2465.08
E-Nagar	988.16	5245.88	4257.72
I.E.C.Grant	293.75	1492.62	1198.87
UMEED (URC/SEPC)	1805.00	3173.03	1368.03
Urban Year -05	3105.78	3105.78	0.00
Water Scarcity Grant	249.99	259.99	10.00

### **Chapter – 13**

#### **Information regarding Implementation of Grant in Aid Programs Swarnim Jyanti Mukhya Mantri Shaheri Vikas Yojna (SJMMSVY)**

Infrastructure facilities like Internal Roads, Streetlight & Water Supply Pipeline in private societies on a participatory basis

##### **(iii) Water Supply Project**

To provide clean and potable water to urban areas it had been proposed to cover 159 towns of the state. There is also a provision for upgradation of water supply from 100 lpcd to 140 lpcd for 50 towns under this program. Entire financial requirement is provided by Government of Gujarat.

##### **(iv) Under Ground Drainage Project**

The State Government has decided to take up the underground drainage projects also along with potable drinking water schemes to make our State clean and healthy. All 159 Municipalities have been proposed to be covered under Under Ground Drainage facility.

#### **Atal Mission for Rejuvenation & Urban Transformation (AMRUT)**

- The Atal Mission for Rejuvenation and Urban Transformation (AMRUT) was launched by Hon'ble Prime Minister on 25th June, 2015 in 500 cities across the country. All ULBs with population of one lakh or above as per Census 2011, balance capital cities of States/Union territories(UTs), all HRIDAY cities, identified cities on the stem of the main rivers, from hill States, islands and tourist destinations are covered under AMRUT, which cover over 60% of urban population. The thrust areas of the Mission are water supply, sewerage & septage management, storm water drainage, green spaces & parks and non-motorized urban transport.
- AMRUT Mission is centrally sponsored scheme with a total outlay of Rs. 1,00,000 cr including a Central Assistance of Rs.50,000 cr spread over 5 years i.e. from FY 2015-2016 to FY 2019-2020. The mission provides flexibility to States/UTs to appraise, approve and implement projects at their level. Detailed Project Reports (DPRs) are prepared by the States/UTs and approved by the State level High Powered Steering Committee (SHPS). Government of India approves State Annual Action Plans (SAAPs) submitted by States/UTs and releases central assistance.
- Under AMRUT Mission, 31 cities of State Gujarat – 08 Municipal Corporations, 22 Class A Municipalities & Devbhumi Dwarka Municipality have been selected.

- For Gujarat, total three (03) State Annual Action Plans (SAAP) amounting Rs. 4884.42 Cr. containing 344 projects for various sectors i.e. Water Supply, Under Ground Drainage, Storm Water Drainage, Urban Transport & Green Space/ Garden have been approved by MoHUA.

### **Smart Cities Mission**

- The Smart Cities Mission was launched on 25 June 2015. The objectives of the scheme is to provide basic infrastructure through joint action with other schemes, application of IT enabled smart solutions for improvement of infrastructure and services and to develop local level infrastructure through area based development. The Mission will cover 100 Smart Cities with a budget outlay of Rs. 48,000 crore during 2015-20. The Ministry has distributed 100 smart cities amongst the States/UTs on the basis of equitable criteria. Till date, 90 smart cities have been selected in three rounds. These 90 smart cities have proposed projects costing Rs. 1,91,155crore in their Smart City Proposals (SCPs). All the 90 mission cities are implementing impactful projects such as Integrated Smart Solutions through Centralized Command & Control Centres, Smart Roads, Solar Rooftop. Additionally, Ministry has identified 261 impactful projects in Smart Cities relating to heritage conservation, riverfront development, etc.
- Under Smart City Mission, Govt. of Gujarat has submitted Smart City Proposals of Six cities (Ahmedabad, Surat, Vadodara, Rajkot, Gandhinagar & Dahod) to the Govt. of India for final selection of Smart Cities.
- 06 (Six) cities of State Gujarat i.e. Ahmedabad, Surat, Vadodara, Rajkot, Gandhinagar & Dahod are selected

### **e-Nagar Yojna**

Government of Gujarat has launched the e-Nagar project to bring all the Urban Local Bodies at par on a common platform with regard to e-governance and m-governance. A centralized solution is anticipated to bring citizen centric services and solution for ULBs along with tailoring of existing applications of various Municipal corporations/ULBs to this centralized platform.

In this context, Urban Development & Urban Housing Department has appointed Gujarat Urban Development Mission as a Nodal Agency for e-Nagar Project. Total 170 locations (162 Municipalities and 8 Municipal Corporations) are covered in eNagar Project.

#### 3. Objectives :

- The objective is to have a cost & time efficient, transparent and scalable Web based citizen centric service and back office operation support system which

is easily distributable and customizable for further replication in all Municipalities across the Gujarat

- Make all Government services accessible to the common man in his locality, through common service delivery outlets and ensure efficiency, transparency & reliability of such services to realize the basic needs of the common man.
- Enhance citizen service through efficient, responsive and transparent eGovernance systems which reduces the time frame for approving and fast realization of the revenue.
- Standardize eGovernance solutions across different ULBs, on interoperable technology platforms with compatibility for forward and backward integration.

4. e-Nagar Project covers 10 modules with 52 services as below:

- |   |  |
|---|--|
| 11. Property Tax                            | 16. Professional Tax                       |
| 12. Water & Drainage / Hall Booking         | 17. Welfare Scheme                         |
| 13. Building Permission                     | 18. Complaint Module / Grievance redressal |
| 14. Registration of Birth, Death & Marriage | 19. Fire & Emergency Services              |
| 15. License Module                          | 20. Land & Estate                          |

**Chapter – 14**  
**Details of Concessions permits or authority given by**  
**organization**

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No Concession Permit or authority is issued by this organization.

**Chapter – 15**  
**Rules & Regulations**

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1. Gujarat Urban Development Mission is registered as Society under the Public Trust Act -1950
2. For day to day functioning GUDM has Memorandum of Association & Rules and Regulations .

Copy of the Memorandum of Association & Rules and Regulations are attached herewith.

**MEMORANDUM OF ASSOCIATION**

- 1. Name :** The name of the society shall be  
“GUJARAT URBAN DEVELOPMENT MISSION”
- 2. Office :** The Registered Office of the Society shall be situated at Gandhinagar, or at a place, as may be decided by the state Govt. from time to time
- 3. Objectives:** The objective of the Mission is to support urban renewal and urban infrastructure development in the given timeframe for attaining better living standards, amenities and creating a congenial environment for people to live and work, in the urban areas of Gujarat.

The following are the objectives of the Mission.

- 3.1 To support the Urban Local Bodies (ULBs) and communities to plan, build, operate, manage and maintain basic physical urban infrastructures viz. drinking water, sewerage, solid waste management, drainage systems, roads, street light, schools, dispensaries, parks and gardens, entertainment places, play grounds, crematoria, green belts, water bodies, rainwater harvesting systems, information centers and adequate social infrastructure in the areas of education, health, night shelters, old age homes etc.
- 3.2 To provide financial, technical and technological support for creation of modern infrastructure and to bridge the knowledge and information gaps in the field of modern urban technology and management.
- 3.3 To promote, facilitate, support and work with civil societies, resident welfare associations, voluntary organizations, R & D institutions, technical and planning institutions for the management/ support of this process of renewal, in the multifarious aspects of the urban sector.

- 3.4 To support and make the urban areas and cities a conducive place to live and work with modern facilities and enable them to realize their potential in order to contribute in the social, economic, political, industrial, cultural and educational field.
- 3.5 To support and provide financial and technological help for slums and informal settlements' rehabilitation; for up gradation and maintenance of at least a minimal level of civic services and allied social services in slum areas and informal settlements; for the creation of affordable housing stock by introducing elements of incentivized cross-subsidization in housing promotion policies and to facilitate livelihood support activities for slum dwellers and urban poor
- 3.6 To enlist the support of private enterprise and the public at large for implementation, & maintenance of different projects on public- private partnership basis in all urban issues, wherever considered expedient, such as in infrastructure development, IEC programmes and social sector issues etc.
- 3.7 To facilitate / expedite, undertake research at levels of the State Government / Government of India and others, with a focus on policy reforms work by emphasis on issues related to urban land use, urban common properties, tenural issues of informal settlement dwellers etc.
- 3.8 To strengthen the urban transport system by adopting new technologies of integrated transportation system, traffic management and by promoting private sector participation.
- 3.9 To step up the regional planning and regional city networking to enable smaller cities access the best practices globally, enabling new town development etc.
- 3.10 To develop heritage sites and enable the cities to re-discover their unique ethos & identity by a re-discovery of their history & heritage, so that in a spirit of renaissance urban Gujarat outlook to modern life is infused with a spirit of pride in its moorings.
- 3.11 To promote the transition of ULB's from being service providers to active facilitators, by the active engagement of the civil society, citizen groups and private sector.

#### **4. Strategy**

Considering the importance of urban renewal and in order to achieve the objectives of urban Agenda –2005 the State Government would initiate strategically important programmes which would include- improving the efficiency and capacities of Urban Local Bodies and empowering them to manage services and delivery systems and growth; improving legislative framework wherein BPMC Act, 1949, Gujarat Municipalities Act, 1963, Gujarat Town Planning and Urban Development Act would be amended on the lines of model municipal act of Government of India; initiate reforms in property tax collection, tax recovery systems, financial management and accounting systems, common municipal cadre in different sectors, land tenure rights in informal settlement areas, vendor policy; responsive state administration ; planning and growth management including development of Satellite towns and emerging coastal towns, co-ordination with other State Government departments and different institutions. It is envisaged to implement above programmes with active involvement of local citizens and through publicprivate partnerships.

#### **5. Functions:**

- 5.1 To provide support for strengthening and capacity building to various stakeholder groups in the urban sector directly or indirectly, and elicit support through IEC activities; and to encourage community participation in the sector.



- 5.2 To undertake and facilitate policy oriented research & training for various agencies; initiate and support dialogue for policy review, and advocate suitable changes in the policy framework relating to the urban sector.
- 5.3 To co-ordinate and collaborate with local, regional, national and international agencies for exchange of information, collective reflections and strengthening partnerships, for improved level of services in the urban sector.
- 5.4 To extend support for planning, implementation, o p e r a t i o n & maintenance, monitoring and evaluation of schemes/projects for the urban, peri-urban and Urbanized areas.
- 5.5 To provide guidance and directions to the implementing agencies and to organize conference, symposium, workshops, etc. on matters related to the project under implementation by the society.
- 5.6 To prescribe for itself and its associates, partners & agents, operating procedures to be followed in the implementation of the projects undertaken by them, wholly or substantially funded by the GUDM
- 5.7 To appoint external agencies to carry out ‘due diligence”, financial audit checks, energy audits etc.
- 5.8 To take up urban infrastructure development projects / schemes, IEC programmes, quality monitoring & surveillance systems etc.
  - i. For developing model town projects, district planning projects, drainage systems, green belts, parks and gardens, environmental services etc.
  - ii. Community participation and IEC programmers & awareness campaign activities.
  - iii. Supervision of construction works, monitoring of projects, leak detection, survey works etc.
  - iv. Review and supervise the public-private partnership projects.
- 5.9 To make rules and regulations for the conduct of the affairs of the GUDM and add or amend, vary or rescind them from time to time.
- 5.10 To establish its own salary and benefit structure, and to employ, retain or dismiss personnel as required in the GUDM and GUDM units;
- 5.11 To undertake any legal actions that may be necessary to ensure the fulfillment of contracts made between the GUDM and other agencies;
- 5.12 To establish, run and maintain field offices, as and when required, to facilitate implementation of decentralized urban area and infrastructure development schemes / projects. This may include functions wherein planning, implementation, management, operation and maintenance are to be carried out by the local municipal bodies.
- 5.13 To receive funds for urban infrastructure development and related works and urban area management and to ensure optimum utilization of these funds obtained in the form of grant-in-aid, assistance or loan from Government of Gujarat, Government of India, National, International and bilateral agencies, donors, NGOs, financial institutions, public and private trusts or any other organization(s).
- 5.14 To raise money through financial instruments, bonds, deposits of such other manner as may be permissible under the provisions of Societies Registration Act, 1860 & Bombay Public Trust Act, 1950.

6. The Governing Body of the Society shall be the body constituted as such under the rules of the Society The management of the affairs of the Society is entrusted in accordance with the Rules and Regulations of the society to Governing Body of which the first and permanent members are:

<b>Sr. No.</b>	<b>Designation</b>	<b>Position</b>
1.	Hon'ble Chief Minister, Gujarat.	Chairman
2.	Hon'ble Minister, Water Supply	Member
3.	Chief Secretary, Government of Gujarat	Member
4.	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
5.	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member
6.	Principal Secretary, Revenue Department	Member
7.	Principal Secretary(Planning), General Administration Department	Member
8.	Principal Secretary, Water Supply	Member
9.	Principal Secretary, Road & Buildings Department	Member
10.	Secretary (Housing), Urban Development and Urban Housing Department	Member
11.	Commissioner of Municipalities Administration	Member
12.	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
13.	Prof. Shivanand Swami, CEPT University	Member
14.	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
15.	Additional Chief Executive Officer, GUDM	Member-Secretary

All the above members shall remain in office by virtue of their posts unless otherwise provided. Membership shall be vested with and transferred according to the official designation mentioned above.

7. The income and property of the Society shall be applied towards promotion of the objects as set forth in this Memorandum of Association subject to in respect of grants made by the State/Central Government to such limitations as the Government from time to time may impose. No portion of income or property of the Society shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise, however, by way of profits to any person who may, at any, time, be or have been member of the Society or to any persons claiming through them provided that nothing contained herein shall prevent payment in good faith or remuneration in return for any service rendered to the Society.
8. On winding up or dissolution of the Society, if there shall remain after the satisfaction of debts and liabilities any property whatsoever, the same shall not be paid or distributed among members of the Society or any of them but shall be dealt with in such a manner as the State Government may determine.
9. The first members of the Society shall be persons mentioned hereunder. Membership shall be vested, with and Trans ferred according to official designation mentioned.

No.	Name	Occupation	Designation	Signature
1.	<b>Shri. Vijaybhai Rupani</b>	Hon'ble Minister (UD&UHD), Gujarat	Chairman	
2.	<b>Shri Kunvarjibhai Mohabhai Bavaliya</b>	Hon'ble Minister, Water Supply	Member	
3.	<b>Dr. Jagadip Narayan Singh, IAS</b>	Chief Secretary, Government of Gujarat	Member	
4.	<b>Shri Arvind Agrawal, IAS</b>	Addl. Chief Secretary, Finance Department	Member	
5.	<b>Shri Mukesh Puri, IAS</b>	Addl. Chief Secretary, Urban Development and Urban Housing Department	Member	
6.	<b>Smt. Anuradha Mall, IAS</b>	Principal Secretary, Revenue Department	Member	
7.	<b>Shri Rakesh Shankar</b>	Principal Secretary (Planning), General Administration Department	Member	
8.	<b>Shri Dhananjay Dwivwadi, IAS</b>	Principal Secretary, Water Supply	Member	
9.	<b>Shri Kamal Dayani, IAS</b>	Principal Secretary, Road & Buildings Department	Member	
10.	<b>Shri Lochan Sehra, IAS</b>	Secretary (Housing), Urban Development and Urban Housing Department	Member	
11.	<b>Shri Rajkumar Beniwal, IAS</b>	Commissioner of Municipalities Administration	Member	
12.	<b>Prof. (Dr.) Navin Sheth</b>	Vice-Chancellor, Gujarat Technological University	Member	
13.	<b>Prof. Shivanand Swami</b>	CEPT University	Member	
14.	<b>Prof. Sudhir Jain</b>	Director, IIT, Gandhinagar	Member	
15.	<b>Shri Rajkumar Beniwal, IAS</b>	Additional Chief Executive Officer, GUDM	Member-Secretary	

## ***RULES AND REGULATIONS***

### **1 Short title & Commencement**

1.1. This Rules & Regulations shall be called “Gujarat Urban Development Mission Rules, 2005.”

1.2. This Rules & Regulations shall come into force with effect from the date of registration of the Society under the Societies Registration Act, 1860.

### **2 NAME :**

The name of the Society shall be “GUJARAT URBAN DEVELOPMENT MISSION” , which, hereinafter shall be referred to as “SOCIETY”, unless the context otherwise requires.

### **3 REGISTERED OFFICE :**

The Registered Office of the “SOCIETY” shall be situated at Gandhinagar or at a place, as may be decided by the State Government from time to time.

### **4 MEMBERSHIP:** The Society shall for the time being consist of the following members:

- A. Signatories of the Memorandum by virtue of their holding office.
- B. Whenever a nominee member desires to resign from the membership of the Society, he/she shall address his/her resignation shall take effect only on its acceptance by the Chairman of the Governing Body.

5. The Society shall function notwithstanding that any person entitled to be a member by reason of his office is not represented on the Society for the time being. The proceedings of the Society shall not be invalidated by the above reason nor by the reason of any vacancy or defect in nomination of its members.

6. The Society shall maintain a roll of members at its Registered Office and every member shall sign the required form stating his occupation and address.

7. It shall be incumbent upon a nominee member of the Society to notify to the Chief Executive Officer any change of his address or occupation.

8. The Society shall enter into the register of membership the following particulars -

- (a) Name and address of each Member.
- (b) The date on which the Member was admitted.
- (c) The date on which the Member ceases to be a Member.

9. A member of the Society or the Governing Body shall cease to be such a member if he (a) dies or (b) resigns from his membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted of a criminal offence involving moral turpitude or if he is removed by the State Government.

10. MEMBERS OF THE “GOVERNING BODY” : The Members of the SOCIETY, shall be the ex-officio members of the Governing Body.

11. GOVERNING BODY :

The Governing body shall consist of twelve permanent members and five nominated members and there shall not be at any time less than seven members;

<b>Sr. No.</b>	<b>Designation</b>	<b>Position</b>
1.	Hon'ble Minister (UD&UHD), Gujarat.	Chairman
2.	Hon'ble Minister, Water Supply	Member
3.	Chief Secretary, Government of Gujarat	Member
4.	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
5.	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member
6.	Principal Secretary, Revenue Department	Member
7.	Principal Secretary(Planning), General Administration Department	Member
8.	Principal Secretary, Water Supply	Member
9.	Principal Secretary, Road & Buildings Department	Member
10.	Secretary (Housing), Urban Development and Urban Housing Department	Member
11.	Commissioner of Municipalities	Member
12.	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
13.	Prof. Shivanand Swami, CEPT University	Member
14.	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
15.	Additional Chief Executive Officer, GUDM	Member-Secretary

- 11.1 Up to five members may be appointed by the State Government who are experts in the field of Urban Planning, out of distinguished persons, working in the field of urban area development, sanitation, environmental health, public health, infrastructure development, landscape designing, engineering science and technology, social sector and human issues management, representatives of the local bodies, reputed community based organizations, experts in the administrative, financial or general management of similar nature as may be decided by the State Government from time to time may also be nominated.
- 11.2 The State Government may reconsider and reconstitute the total strength of the Governing Body at any time, if so required.
- 11.3 The Government may nominate and appoint from among the members of the Governing Body, one or more Vice-Chairpersons of the Governing Body, as is expedient.
- 11.4 The Secretary, Urban Development & Urban Housing Development shall work as Member Secretary of Governing Body and Chief Executive Officer of the Society.

## **12. Powers & duties of the Governing Body**

The General superintendence, direction and control of the affairs of the Society shall be vested in the Governing Body of the Society. Save as herein expressly provided all the duties, powers, functions and rights whatsoever or consequential and incidental to carrying out the objectives of the Society shall be exercised by the Governing Body.

In particular and without prejudice to the generality of the foregoing provisions and subject to the provisions of the Memorandum, the Governing Body may –

- a) Make, amend or repeal any bylaws for the administration and management of the affairs of the Society subject to the observance of the provisions contained in the registration of the Society Act, 1860.
- b) Prepare and execute detailed plans and programmes for the establishment and promotion of the Society and to carry out its administration and management after such establishment.
- c) Receive grant and contribution and to have custody of the fund of the Society.
- d) Prepare the budget estimates of the Society for each year and to sanction the expenditure within the limits of the budget.
- e) Fix, demand and receive and recover fees and other charges as may be prescribed by the Governing Body for any service provided by the Society.
- f) Pay honorarium, remuneration, fees, charges to any person in lieu of services to the Society in furtherance of any objective of the Society.
- g) To give training in India or abroad to any member of the staff or Governing Body of the Society either in employment which training in the opinion of the Society is likely to benefit the Society in its day to day working knowledge, management, administration.
- h) Create administrative technical, ministerial and other posts under the Society.
- i) Cooperate with any other organization in the matter of training, analysis, consultancy, finance and other things related to the objectives of the Society.
- j) Issue and defend all legal proceedings on behalf of the Society.
- k) Appoint committee for the disposal of any business of the Society for rendering advice in any matter pertaining to the Society.
- l) Delegate to such extent as it may deem necessary any of its powers to any officer or committee of the Governing Body.
- m) Consider and pass such resolution on the annual report, the annual accounts and the financial estimates of the Society as it thinks fit.
- n) Make, adopt, amend, vary or rescind from time to time bylaws for conduct of the business of the Governing Body and the committee to be appointed by it, for delegation of its powers, for fixing the Quorum.
- o) Perform such additional functions and carry out such duties as may from time to time be assigned to by the Executive Committee of GUDM.

## **13. Proceedings of the Governing Body:**

- 13.1 The Governing Body shall or ordinarily meet once in every six months provided that the Chairman may himself on his own or on a requisition of four members of the Governing Body require it to be called at any time. Not less than seven days' notice shall be given for every meeting of the Governing Body and the members of GUDM as soon as practicable after the meeting. Four members including the Chairman shall constitute a quorum for any meeting of the Governing Body.
- 13.2 In case of difference of opinion among members, the opinion of the majority shall prevail.
- 13.3 Each member of the Governing Body including the Chairman shall have one vote and if there shall be equality of votes on any question to be determined by the Governing Body, the Chairman shall, in addition, have an exercise a casting vote. Every meeting of the Governing Body shall be presided over by the Chairman. In his absence the meeting will be presided over by the Vice-chairman. Any resolution except such as maybe placed before the meeting of the Governing Body may be adopted by circulation among all its members and any resolution so circulated and adopted by majority of the members who have signified their approval or disapproval of such resolution shall be as effective and binding as if resolution had been passed at the meeting of the Governing Body.
14. The Governing Body shall, by resolution, delegate to the Chairman and other members of the Society of its powers for the conduct of such affairs of the Governing Body as it may consider necessary or desirable.
15. Subject to the rules, regulations and bylaws and the orders of the Governing Body the Chief Executive Officer of the Society shall be responsible for proper administration of the Society and for the conduct of the staff under the direction and control of the Governing Body.
16. The Chairman shall have powers to invite any person not being member of the Governing Body to attend the meeting of the Governing Body but such invitees shall not be entitled to vote at the meeting.

#### **17. Annual General Meeting of the Members.**

- 17.1 The Society shall, after giving fourteen days' notice, hold an Annual General Meeting at least once in every year and not more than fifteen months shall elapse between two successive Annual General Meetings.
- 17.2 The Balance Sheet, Income and Expenditure Account, Auditors' Report and Annual Progress Report in respect of the financial year ending on 31st March proceedings shall be placed at the Annual General Meeting of the Society.
- 17.3 The Chairman of the Governing Body of the Society shall preside over the Annual General Meeting.
- 17.4 At least five members of the Society shall remain present at the Annual General Meeting shall form a quorum.

#### **18. Funds of the Society:**

The funds of the Society shall consist of the following: -

- 18.1 Grants received from State and Central Government or allocated to GUDM by the State Govt.
  - 18.2 Any earmarked or special Fund created by Govt. or GUDM.
  - 18.3 Loans, grants, financial assistance etc. received from National and International Organizations.
  - 18.4 Donations or contribution from persons or bodies.
  - 18.5 Income from investments.
  - 18.6 Income from other sources.
  - 18.7 The entire fund received by the SOCIETY will form the part of "Gujarat Urban Infrastructure Development Fund".
19. The bankers of the Society shall be appointed by the Governing Body. All funds of the Society shall be credited into Society's Account with the said Banks and shall not be withdrawn excepting by cheques signed by the officers empowered in this behalf by the Society.
20. If any change occurs in the composition of the Society or in holder of Office of the Governing Council at any time for any reason such change shall within 30 days be notified to the Registrar of Societies.
21. Property of the Society.
- All properties belonging to the Society shall be deemed to be vested in the Society but shall be referred to as the property of the Society.
22. Suits and Proceedings by and against the Society. The Society may be sued in the name of the Chief Executive Officer or any office bearer authorized by the Governing Body in this behalf.
- 22.1 No suite or proceedings shall abet by reason of any vacancy or change in the holder of the office.
- 22.2 Every decree or order against the Society in any suite or proceeding shall be executable against the property of the Society and not against the person or of the property of the Member of the Governing Body or Society or any office bearer.
- 22.3 Nothing herein shall exempt the Chairman of member of the Governing Body, Member of the Society from any criminal liability under the Act or entitle him to claim any contribution from the property of the Society in respect of any fine paid by him on conviction by Criminal Court.
23. Every member of the Society may be sued or prosecuted by the Society for any loss or damage caused to the Society or its property for anything done by him detrimental to the interest of the Society.
24. Every member of the Society shall have right of inspection of accounts and Registers and proceedings of the meetings maintained by the Society during office hours.
- 24.1 A notice may be served upon any member of the Society either personally or by sending it through the post in an envelope addressed to such members at the addressed mentioned in the members.
- 24.2 Any notice so served by post shall be deemed to have been served on the Day following that on which the letter, envelope or wrapper containing the same is posted



and in providing such service, it shall be sufficient to prove that the cover containing such notice was properly addressed and put into the post office.

25. Alternation or extension of the Objects of the Society. The Society may subject to the prior written approval of the State Govt. alter or extend the objects for which it is established, by way of a Resolution passed by the members present in the meeting of the Governing Body, which shall have been duly convened, for the purpose, subsequent to obtaining prior written approval of the State Government. The modified rules will be deemed to have come into force in accordance with the provisions contained in the Registration of Society Act, 1860.

**26. Committees:**

There shall be various committees for undertaking the implementation & approval of diverse activities of the Mission, as are assigned to them by the Governing Body.

The Governing Body may at in its discretion appoint and committee(s), subcommittee(s) for specific functions so as to achieve the objectives of the GUDM. The committee(s) / sub-committee(s) appointed by the Governing Body may meet as and when required and all expenses on such committee(s) / Sub-committee shall be borne by the GUDM.

**27. The Executive Committee:**

The Executive Committee shall consist of the following members:

<b>Executive Committee</b>		
<b>Sr.No.</b>	<b>Designation</b>	<b>Status</b>
<b>1</b>	Addl. Chief Secretary/ Principal Secretary, Urban Development & Urban Housing Department.	Chairperson
<b>2</b>	Secretary (Water Supply)	Member
<b>3</b>	Secretary, Road & Buildings Department	Member
<b>4</b>	Managing Director, Gujarat Urban Development Co. Ltd.	Member
<b>5</b>	Commissioner of Municipalities Administration , Gujarat State	Member
<b>6</b>	Chief Executive Officer, Gujarat Municipal Finance Board	Member
<b>7-9</b>	experts to be nominated by chairperson	Member
<b>10</b>	Addl. Chief Executive Officer, Gujarat Urban Development Mission	Convener

27.1 The Chairperson may appoint up to three experts of eminence working in the field of urban planning, financial management and infrastructure development.

27.2 The Executive Committee / Chairperson shall have the right to invite any other person / officials to be a member of the Executive Committee for the furtherance of any of the objectives.

27.3 The Governing Body shall have the powers to add/ alter the composition of the Executive Committee.

**28. Functions & Powers of the Executive Committee:**

- a. All the functions & powers assigned by the General Body for the purpose of carrying out the Operations of the Mission, to the Executive Committee shall be exercised by the same. All residual powers not expressly assigned to any specific committee, or Officer by the General Body, shall vest in the Executive Committee.
- b. In particular and without prejudice to the generality of the forgoing provision, the Executive Committee will, subject to and in observance of the directives of Governing Body.
- c. Make, amend or repeal the by-laws relating to administration and management of the affairs of the GUDM subject to the observance of the provisions contained in the Act.
- d. Consider the annual budget and the annual action plan, its subsequent alternations placed before it by the Member Secretary & Chief Executive Officer from time to time and pass it with such modifications as the Executive Committee may think fit.
- e. Appoint committees sub-committees and boards etc. for such purpose and on such terms as it may deem fit and to remove any of them.
- f. Lay down rules, qualification, experience and act as selection committee for the recruitment and appointment of key administrative and technical staff of the GUDM.
- g. Set policy for the Secretariat of the GUDM.
- h. Monitor the financial position of the GUDM in order to ensure smooth income flow and to review annual audited accounts.
- i. To constitute Advisory Board(s) or committee(s) consisting of persons who need not be members of the GUDM with such advisory functions as the Executive Committee may think proper.
- j. To evaluate the performance of GUDM and / or constitute panel of experts including those from outside the GUDM for periodic evaluation of activities / projects of GUDM.
- k. The Executive Committee shall generally do all such acts and things as may be necessary or incidental to carrying out the objectives of the GUDM or any of them, provided that nothing herein contained shall authorize the Executive Committee to do any act or to pass any by-laws which may be repugnant to the scheme of conferment of authority by the General Body, on the Executive Committee or which may be inconsistent with the objectives of the GUDM.

29. **Property of the GUDM:**

All properties belonging to the GUDM are deemed to be vested in the hands of the Governing Body, but shall be referred to as “The property of the GUDM”.

30. **Management & administration:**

The Chief Executive Officer shall carry out the General Administration of the GUDM.

- a) The Governing Body may delegate its powers to the Executive Committee for speedy implementation of the programmers / projects.
- b) Governing Body by passing a resolution may vest any such powers to Member- Secretary & Chief executive Officer, hereby vested in the Governing Body, as it thinks fit upon such a conditions and subject to such a restrictions as may determine and they may subject to provisions of the Societies Registration Act. 1860, the Bombay Public Trust act, 1950 and these bye laws confer such powers either collateral with or to the exclusion of or in substitution for all or any of the powers.
- c) The Governing Body in that behalf and May from time to time revoke, withdraws, alter or vary all or any of such powers.
- d) The members of the Governing Body or any other committee appointed by the Governing Body and invited members shall be entitled for reimbursement of or compensation for expenditure on traveling and conveyances, actually incurred by them, in attending the meeting of the Governing Body or committees or in performing journeys for the work of the GUDM at such rate and in such manner as may be approved by the Governing Body.
- e) The Member-secretary & Chief Executive Officer is authorized to incur and pay all necessary expenses on behalf of the GUDM including expenses for the registration of the GUDM.
- f) The GUDM has to prepare a budget for each financial year and get it approved by the Governing Body to carry out normal functions during the financial year.

31. **Powers and duties of the Chief Executive Officer**

- a. The Chief Executive Officer is the chief authority responsible to execute the decisions of the Governing Board, and he shall have all the authority that is specifically conferred upon him by the General Board, and such other powers that vest in him as per the Operations Procedures approved by the Board for the purpose of carrying its various functions. He shall also have residual power that has not been specifically assigned to any officer or authority that is necessary to achieve the objectives of the Society.
- b. To frame rules and regulations for the day to day management and functioning of the GUDM and delegate powers to the various officers /associates and agencies connected with the GUDM.
- c. To appear before, submit views or make representations before Government or other authority(s), committee(s), commission(s) or other body(s) or any subject affecting the interest on any matter covered under the objectives of the GUDM and to promote or assist the formation of any legislation or regulation(s) which may be necessary to achieve the objects of the Mission.
- d. The Chief Executive Officer has the authority to do all acts and things that are incidental thereto for the day to day running of the GUDM and in particular shall do the \ following, subject to the regulation under the Societies Registration Act, 1860, and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- e. To do all such other things as may be necessary for the incidental or conducive to the aims and objectives of the society and allied thereto.

### 32. Powers and duties of the Additional Chief Executive Officer

There shall be an Additional Chief Executive Officer to assist the Chief Executive Officer in day to day functioning of the mission activities. The Additional Chief Executive Officer shall work as the Convener of Executive Committee and other Committees as may be formed by the Governing Body from time to time.

- a) The Additional Chief Executive Officer is empowered to do all acts and things that are incidental thereto for the day to day running of the GUDM subject to the regulation under the Societies Registration Act, 1860, and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- b) The Additional Chief Executive Officer shall work under the guidance of Chief Executive Officer and in particular he/ she may perform following activities.
- c) To purchase, take on lease hire or otherwise acquire or hold any immovable and / or movable property rights or privileges from the Government, local bodies or from private party(s) persons and to improve and develop any property necessary, for the purpose of the attainment of the objectives of the GUDM.
- d) To negotiate and enter into any arrangement with other bodies, government, municipal or local authority, persons, that may seem conducive to all or any of the objectives of the GUDM.
- e) To invest the funds of the GUDM in such a manner as May, from time to time be determined.
- f) To appoint or employ any person or persons that may be required for the purpose of allaying objectives and carry out functions of the GUDM, to pay to them or to the other person(s) concerned, salaries, wages, gratuities, provident funds, pensions, commissions, fees, honorarium, and such other emoluments.
- g) To build, construct, maintain, repair, adopt, alter, improve, develop or furnish any work relating to urban infrastructure and urban area development which may include roads, civil works, mechanical and electrical equipment, buildings, sewerage treatment, solid waste Management, green belts parks and gardens, information centers and storage facilities or any other works considered necessary or convenient to meet with the objectives of the GUDM.
- h) To do all such other things as may be necessary for the incidental or conducive to the aims and objectives of the society and allied thereto.
- i) To make repairs and additions and alternations as may be deemed necessary or expedient in respect of any immovable property o properties, belonging to the GUDM and pay all the costs, charges and expenses thereof.
- j) To organize manage, procure, print publish & distribute, books, brochures, handouts, pamphlets, training material, posters, audio-visual presentations, stationery and other literature, material & equipments that may be required by the urban local bodies, municipal corporations, nongovernment agencies, community based organizations. Government (both State & Central), researchers, and other educational and technical institutions as managed by other public charitable societies and the GUDM.

**33. Power to raise money:**

The Governing Body shall have the powers apply payment/ fees/cess/charges etc. for any purpose or in any manner for activities undertaken by the GUDM, or on behalf of the GUDM.

- a. The Governing Body shall have power(s) to raise fund by way of financial instruments, bonds, and deposits and through such other manner as prescribed under the provisions of Societies Reg i s t r a t i o n Act., 1860 and the Bombay Public Trust Act. 1950.
- b. The Governing Body shall have the power to take loans from Financial Institutions, or secure loans for ULB's, its agencies, concessionaires, and private entities engaged in unique Urban Infrastructure projects, and even by issuing guarantees.
- c. The Governing Body shall also have power to raise the fund required by sale, conversion, calling in or mortgage or otherwise with or without giving security of all or all or any part of the GUDM fund, in such a manner as they shall in their discretion think fit and proper in accordance with the provision of Societies Registration Act. 980 and the Bombay Public Trust Act, 1950.
- d. The Governing Body may in their discretion guarantee the payment of money and the performance of obligations and giving indemnities and charge deposit or otherwise encumber the whole or any part thereof the provisions of Societies Registration Act,1860 and the Bombay Public Trust Act, 1950 as security for any such guarantee or indemnity.

**34. Officers and Staff of the GUDM:**

The Chief Executive Officer shall be an officer of the State Government, not less in rank than a Secretary to the Government. The Chief Executive Officer by an officer not less than in rank than Joint Secretary to the Government designated as Additional Chief Executive Officer/ The Chief Executive Officer shall be the appointing authority in the case of all other officers & servants in the employ of the GUDM

The recruitment rules, and the conditions of service for various category of officers & servants of the GUDM, shall be that which are approved by the Executive Committee.

The Chief Executive Officer can employ, engage, take expert services of technocrats, solicitors, bankers, advocates, chartered accountants, company secretaries, cost accountants or consultants, as a firm or as person to do any act required to be done in the execution of work of the GUDM thereof including the receipt and payment of money and shall be entitled to be allowed and paid all charges and expenses; and in such a manner such that the GUDM is not responsible for the default of any such agent, if employed in good faith.

**35 Account & Audit:**

The accounting year of the GUDM shall be the year ending 31st March of each year. At the end of every accounting year, Statement of Account will be prepared and a qualified Chartered Accountant shall duly audit the same.

The first accounting year of the GUDM shall be from the date of its registration to 31st March – 2006.

The Register of movable and immovable property of the GUDM will be physically verified at least once in a year and the Governing Body must pass resolution to this effect.

36. **Books of Account :**

The Governing Body shall keep proper books of account to which all receipts and expenditure relating to the GUDM shall be entered and such book shall be kept at the office of the GUDM. The Governing Body shall, at the end of each year of account have made and proposed all proper accounts of receipts and expenditure in connection with the management of the GUDM for the preceding year showing separate several heads of receipts and expenditure and such account shall be audited by a Chartered Account appointed at the Annual General Meeting of the GUDM.

37. **Interpretation :**

In case of any dispute arising out of this or regarding any interpretation of this document or regarding the rules and regulations that may be framed, the matter to be referred to the Government to decide, and the decision of the Government shall be final and binding.

38. **Dissolution :**

In case of Governing Body unanimously deciding to dissolve the GUDM, in terms of directives of State Government, then the whole GUDM fund including original corpus as increased by subsequent additions shall be transferred to the State Government or shall be handed over to other GUDM / Government body having similar objectives and purposes as may be decided by the State Government.

The dissolution proceedings shall be made in accordance with provisions of the Act as amended from time to time in its application to Gujarat.

39. **Common Seal :**

- a. The GUDM shall have a common seal and logo of such make and design as the Executive Committee may approve.

40. **Records of the Society :**

The GUDM shall keep in its registered office proper books of accounts, in which should be entered accurately.

- i) All sums of money received and the source thereof, all sums of money expended by the GUDM and the object or purpose for which such sums are expended.
- ii) The GUDM's assets and liabilities. The other statutory and necessary records shall be maintained in terms of relevant stipulations of the Societies Registration Act, 1860.

41. **Powers of the State Government :**

- a. The State Government shall have power to make appointment of Special auditor/ CAG to examine books and other records for the purpose of management audit, proprietary audit or special audit as and when required.

- b. The State Government shall also have powers to issue order for appointment of any other person to examine, investigate to submit the Report on the affairs of the GUDM or on any particular issue of GUDM. The Auditors' report / investigating report need not be given to the GUDM, if deemed fit by the State Government. The GUDM shall give all information and explanation including copy of relevant records as may be required. The cost of such audit / investigation shall be borne by the GUDM.
- c. The State Government may give the directions or instructions for just and reasonable purpose or in public interest.

42. **Sunset clause**

The mission is being formed for fulfillment of specific objectives in compliance of state's avowed objectives. It will continue to operate till, as the State Government may decide, such date and period as may be necessary and desirable in the circumstances and as discretion of the State Government, on accomplishment of its objectives, subject to relevant stipulation of the Society Registration Act 1860 may be wound up.

**Chapter – 16**  
**Information available on electronic media**

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The Organization is having its website which is updated regularly. All basic information regarding activities of Gujarat Urban Development Mission is incorporate in this web Address of the web is [www.gudm.org](http://www.gudm.org).

Common E-mail- [info@gudm.org](mailto:info@gudm.org) / [Info-gudm@gujarat.gov.in](mailto:Info-gudm@gujarat.gov.in)

Officers E-mail-

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