

GUJARAT URBAN DEVELOPMENT MISSION
[GUDM]

**Right To Information
ACT**
Pro Active Disclosure

2014

email: info@gudm.org, Website: www.gudm.org

G.M.F.B, SECTOR 10-A, GANDHINAGAR – 382010, GUJARAT

Chapter – 1

Information of Establishment, its functions & Duties

1. Objective of Gujarat Urban Development Mission

Cities and towns have a vital role in State's socio-economic development, transformation and change. Apart from their contribution to the country's Gross Domestic Product (GDP), which is currently more than 55% and their growing role in the global markets cities in India are the center point of innovations and hub of economic activities. At the same time, most cities and towns are severely stressed in terms of infrastructure and service availability. To cope up with increasing requirement of urban area, the Government of India has launched Jawaharlal Nehru National Urban Renewal Mission (JnNURM) with the primary objective to create economically productive, efficient, equitable and responsive cities.

Gujarat, having more than 38 percent urban population and with one of the highest urban population growth, State Government is committed to make these urban centers, a better place to live and work. In this endeavor, year 2005 has been declared as Urban Development year. Hon. Chief Minister has released the Vision Document wherein an announcement was made to form Urban Development Mission.

It has been observed that many a times schemes does not yield desired results due to inertia getting set in, lack of continuous monitoring and diminished focus and also due to lack of integration of new knowledge, information, new skills, management and expertise. To overcome this problem and get time-bound result, in many cases, mission mode approach has been adopted, which has worked successfully. In this regards, five societal missions formed by the Government of India in 1980's are excellent examples. In case of urban development, activities are required to be implemented in a time –bound manner with holistic approach and intensive management, wherein expertise of professionals are made available to all ULBs. Further, knowledge, information project and programme development does require learning from each other and integrating those in each project / program. In this backdrop and to build synergy and avail Government of India's funds, it was proposed to form a Mission for Urban Development at the State level.

It is understood that urban development is to play a key role in the future socio-economic development of the State as cities / towns are to become main center for enhanced productivity with competitive advantage.

They have to provide excellent and better infrastructure, hassle free life and are to be vibrant, professionally managed towns and cities with integrated delivery systems guided by the principles of good governance and public accountability. To achieve this goal, the mission's objective is to support urban renewal and urban infrastructure development in the given timeframe for attaining better living standards, facilities and creating facilitative environment for people to live and work in the urban areas of Gujarat.

The Mission would also extend technological, financial, managerial, co-ordination and planning support to ULBs for efficient and effective implementation of project along with sustainability of utility services.

2. Main functions and duties of Gujarat Urban Development Mission.

The main functions of Gujarat Urban Development Mission would be to provide technological support; financial assistance for different project in urban sector; raising funds from Government of Gujarat, Government of India and other financial institution; co-operate and collaborate with national and international agencies, departments of state government; launching large scale IEC and awareness programs, review and monitor the ongoing projects and to develop urban leadership and capacities of ULBs.

The **Gujarat Urban Development Mission** is established as a Registered Society and registered under the Societies (Registration Act) 1860 and Bombay Public (Trust) Act, 1950.

The **Gujarat Urban Development Mission (GUDM)** shall work as State Level Nodal Agency (SLNA) for the purpose of JNNURM. The SLNA would interalia, perform the following functions.

- i Assisting ULBs / Parastatal agencies in the preparation of CDPs and DPRs and in training and capacity building and in Information, Education and Communication (IEC)
- ii Appraising projects submitted by ULBs
- iii Obtaining sanction of State Level Sanctioning Committee for seeking assistance from the Central Government under NURM
- iv Managing grants received from the Central and State Governments.
- v Releasing funds to ULBs either as grant, or soft loan or grants cum loan.
- vi Managing Revolving Funds.
- vii Monitoring of physical and financial progress of sanctioned projects and ensuring receipt of utilization and completion certificate.
- viii Monitoring the implementation of reforms as committed in the MoA
- ix Submitting quarterly reports to MoUD
- x Submitting project completion reports through the State Government.
- xi Documentation and carrying out IEC activities.

3. Brief History of Establishment

The Gujarat Urban Development Mission is established vide Urban Development & Urban Housing Department GR No. Urban-2005-489-Urban Mission, dated 20.1.2006. It is incorporated as registered security under the societies (Registration Act) 1860 and Bombay Public (Trust) Act 1950. It is having its office for at G.M.F.B. building, Sector-10-A, Gandhinagar.

4. There is no other office working at other places under direct control of Gujarat Urban Development Mission.

5. Office time.

10.30 A.M. to 18.10 P.M.

Chapter – 2

*Powers & Duties of the officers of Gujarat Urban
Development Mission*

Cadre wise delegation of powers and duties of the officers of Gujarat Urban Development Mission are mentioned in the annexure attached herewith.

Annexure - A

1. Power & Duties of Chief Executive Officer

- a. The Chief Executive Officer is the chief authority responsible to execute the decisions of the Governing Board, and he shall have all the authority that is specifically conferred upon him by the General Board and such other powers that vest in him as per the Operations Procedures approved by the Board for the purpose of carrying its various functions. He shall also have residual power that has not been specifically assigned to any officer or authority that is necessary to achieve the objectives of the Society.
- b. To frame rules and regulations for the day to day management and functioning of the Gujarat Urban Development Mission and delegate powers to the various officers / associates and agencies connected with the Gujarat Urban Development Mission.
- c. To appear before, submit views or make representations before Government or other authority(s), committee(s), commission(s) or other body(s) or any subject affecting the interest on any matter covered under the objectives of the Gujarat Urban Development Mission and to promote or assist the formation of any legislation or regulation(s) which may be necessary to achieve the objects of the Mission.
- d. The Chief Executive Officer has the authority to do all acts and things that are incidental thereto for the day to day running of the Gujarat Urban Development Mission and in particular shall do the following, subject to the regulation under the Societies Registration Act, 1860 and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- e. To do all such other things as may be necessary for the incidental or conducive to the aims and objectives of the society and allied thereto.

Annexure - B

2. Powers and duties of Additional Chief Executive Officer

There shall be an Additional Chief Executive Officer to assist the Chief Executive Officer in day to day functioning of the mission activities. The Additional Chief Executive Officer shall work as the Convener of Executive Committee and other Committees as may be formed by the Governing Body from time to time.

- a. The Additional Chief Executive Officer is empowered to do all acts and things that are incidental thereto for the day to day running of the Gujarat Urban Development Mission subject to the regulation under the Societies Registration Act, 1860 and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- b. The Additional Chief Executive Officer shall work under the guidance of Chief Executive Officer and in particular he/ she may perform following activities.
- c. To purchase, take on lease hire or otherwise acquire or hold any immovable and / or movable property rights or privileges from the Government, local bodies or from private party(s) person and to improve and develop any property necessary for the purpose of the attainment of the objectives of the Gujarat Urban Development Mission.
- d. To negotiate and enter into any arrangement with other bodies, government municipal or local authority person that may seem conducive to all or any of the objectives of the Gujarat Urban Development Mission.
- e. To invest the funds of the Gujarat Urban Development Mission in such a manner as may from time to time be determined.
- f. To appoint or employ any person or persons that may be required for the purpose of allaying objectives and carry out functions of the Gujarat Urban Development Mission, to pay to them or to the other person(s) concerned, salaries, wages, gratuities, provident funds, pensions, commissions, fees honorarium and such other emoluments.
- g. To build, construct, maintain, repair, adopt, alter, improve, develop or furnish any work relating to urban infrastructure and urban area development which may include roads, civil works, mechanical and electrical equipment, building, sewerage treatment, solid waste management, green belts parks and gardens, information centers and storage facilities or any other works considered necessary or convenient to meet with the objectives of the Gujarat Urban Development Mission.

- h. To do all such other things as may be necessary for the incidental or conducive to the aims and objective of the society and allied thereto.
- i. To make repairs and additions and alternations as may be deemed necessary or expedient in respect of any immovable property or properties, belonging to the Gujarat Urban Development Mission and pay all the costs, charges and expense thereof.
- j. To organize, manage, procure, print publish & distribute, books, brochures, handouts, pamphlets, training material, posters, audio- visual presentations, stationery and other literature, material & equipments that may be required by the urban local bodies, municipal corporations, non-government agencies, community based organization. Government (both State & Central) researchers and other educational and technical institutions as managed by other public charitable societies and the Gujarat Urban Development Mission.

Annexure - C

3. Power to raise money

The Governing Body shall have the powers apply payment/ fees/cess/charges etc. for any purpose or in any manner for activities undertaken by the Gujarat Urban Development Mission, or on behalf of the Gujarat Urban Development Mission.

- a. The governing Body shall have powers(s) to raise fund by way of financial instruments, bonds, and deposits and through such other manner as prescribed under the provisions of Societies Registration Act. 1860 and the Bombay Public Trust Act.1950.
- b. The Governing Body shall have the power to take loans from Financial Institutions, or secure loans for ULB's, its agencies, concessionaires and private entities engaged in unique Urban Infrastructure projects and even by issuing guarantees.
- c. The Governing Body shall also have power to raise the fund required by sale, conversion, calling in or mortgage or otherwise with or without giving security of all or all or any part of the Gujarat Urban Development Mission fund, in such a manner as they shall in their discretion think fit and proper in accordance with the provision of Societies Registration Act. 980 and the Bombay Public Trust Act. 1950.
- d. The Governing Body may in their discretion guarantee the Payment of money and the performance of obligations and giving indemnities and charge deposit or otherwise encumber the whole or any part thereof the provisions of Societies Registration Act, 1860 and the Bombay Public Trust Act, 1950 as security for any such guarantee or indemnity.

Annexure – D

Copies of the orders by which Chief Executive Officer has delegated the powers to subordinator officer are attached herewith.

Chapter - 3

*List of rules, regulations manuals and other records
which are used by the officers & employees of public
authority*

- (i) Memorandum of Association and Rules and regulations of Gujarat Urban Development Mission
- (ii) Guidelines for “**Jawaharlal Nehru National Urban Renewal Mission (JnNURM)**”.
- (iii) Guidelines for “**Urban Infrastructure for Small & Medium Town (UIDSSMT)**”.

Chapter - 4

Arrangement of Consultations with public representatives for taking policy decisions

To ensure the participation of public while mulling policy decisions and proper functioning of Gujarat Urban Development Mission, three separate administrative bodies have been constituted including a Governing Body at the top, followed by the State Level Steering Committee, and finally the Executive Committee at operational level. Principal Secretary / Secretary, Urban Development & Urban Housing Department is the Chief Executive Officer of Gujarat Urban Development Mission, and Joint Secretary, Urban Development is Addl. CEO of the Mission.

Persons of eminence from NGO's, research institutes, etc. as well as experts in the field of Urban Planning, Management, Infrastructure Development, Finance and Environment are proposed to be inducted in the Governing Body, State Level Steering Committee and Executive Committee. Quality services of professionals & experts will be hired on contractual basis during the currency of Gujarat Urban Development Mission. A few officers from government departments will also be retained on deputation for the Mission. All the funds received in the form of grant from Government of India, Government of Gujarat and Revolving fund by way of recovery would form "Gujarat Urban Infrastructure Fund (GUIF)". The Mission would channelize all funds through GUIF. GUIF will mobilize resource through leverage of market funds for financing further investments.

The Constitution of these entities is shown below.

(1) Governing Body

Sr. No.	Designation	Position
1	Hon'ble Minister (UD&UHD), Gujarat.	Chairman
2	Hon'ble Minister, Water Supply	Member
3	Chief Secretary, Government of Gujarat	Member
4	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
5	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member

6	Principal Secretary, Revenue Department	Member
7	Principal Secretary(Planning), General Administration Department	Member
8	Principal Secretary, Water Supply	Member
9	Principal Secretary, Road & Buildings Department	Member
10	Secretary (Housing), Urban Development and Urban Housing Department	Member
11	Director of Municipalities	Member
12	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
13	Prof. Shivanand Swami, CEPT University	Member
14	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
15	Additional Chief Executive Officer, GUDM	Member - Secretary

(2) State Level Steering Committee.

Sr. No.	Name / Designation	Position
1	Minister of Urban Development & Urban Housing Department.	Chairperson
2	Principal Secretary, Urban Development & Urban Housing Department.	Member
3	Principal Secretary(Planning), General Administration Department	Member
4	Secretary (EA), Finance Department	Member
5	Secretary, Road & Buildings Department	Member
6	Secretary (Water Supply),	Member
7	Concerned Mayors	Member
8	Concerned Municipal Commissioners	Member
9	Concerned M.P.	Member
10	Concerned 2 MLAs	Member
11	Managing Director, Gujarat Urban Development Co. Ltd.	Member
12	Director of Municipality, Gujarat State.	Member
13	Chief Executive Officer, Gujarat Municipal Finance Board.	Member
14-16	Up to 3 experts to be nominated by the Government.	Member
17	Joint Secretary (UDD) & Addl. Chief Executive Officer, Gujarat Urban Development Mission	Member & Convener

(3) Gujarat Urban Development Mission – Executive Committee.

Sr. No.	Designation	Status
1	Principal Secretary, Urban Development & Urban Housing Department.	Chairperson
2	Secretary (Water Supply),	Member
3	Secretary, Road & Buildings Department	Member
4	Managing Director, Gujarat Urban Development Co. Ltd.	Member
5	Director of Municipality, Gujarat State.	Member
6	Chief Executive Officer, Gujarat Municipal Finance Board.	Member
7-9	Up to 3 experts to be nominated by Chairperson.	Member
10	Joint Secretary (UDD) & Addl. Chief Executive Officer, Gujarat Urban Development Mission.	Convener

Chapter – 5

Arrangement of Consultations with public or their representatives at the time of framing policy level decisions

Gujarat Urban Development Mission is working as a State Level Nodal Agency (SLNA) under the JnNURM program. All projects identified by ULBs are first put up before elected body for consultation and approval.

At State level, the Steering Committee is setup for deciding and prioritizing the projects under the mission. The members of this committee are as under.

State Level Steering Committee (SLSC)		
S. No.	Name/ Designation	Position
1.	Minister of Urban Development and Urban Housing Department	Chair person
2.	Principal Secretary (Planning) General Administration	Member
3	Secretary (EA), Finance Department	Member
4.	Secretary, Roads & Buildings Department	Member
5.	Secretary (Water Supply)	Member
6.	Concerned Mayors	Member
7.	Concerned Municipal Commissioners	Member
8.	Concerned M.P	Member
9.	Concerned 2 MLAs	Member
10.	Managing Director, Gujarat Urban Development Co. Ltd.	Member
11	Director of Municipalities, Gujarat State	Member
12.	Chief Executive Officer, GMFB	Member
13-15.	up to 3 experts to be nominated by the Government	
16.	Principal Secretary(UDD) and Chief Executive Officer , GUDM	Convener
17.	Joint Secretary, Urban Development and Urban Housing Department	Jt. Convener

The formation of this committee shows that the more than 50% members are elected representatives of public. Hence, enough care is taken of consultation with public representative while taking policy level decisions.

Chapter – 6

Class of Documents available with Public Authority or with persons working under the control of Public Authority

Sr. No.	Class of Document	Description of document in short	Procedure to avail the copy of document	Under whose control the document is lying
1	-	(CDP) City development plans prepared for cities under JnNURM	Can be availed paying fees as decided under RTI.	TL (PMU)
2	-	(Guide lines of various schemes) Defining the details of schemes.	-- do ---	TL (PMU) GM (Tech)
3	-	(Reforms) Reforms related information regarding	-- do --	TL (PMU)

Other document of day to day and routine activities is available with concerned branches

Chapter – 7

Statement showing the committees boards council etc. and other institutions constituted as part of organization

1. Governing Body

Sr. No.	Designation	Position
1	Hon'ble Minister (UD&UHD), Gujarat.	Chairman
2	Hon'ble Minister, Water Supply	Member
3	Chief Secretary, Government of Gujarat	Member
4	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
5	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member
6	Principal Secretary, Revenue Department	Member
7	Principal Secretary(Planning), General Administration Department	Member
8	Principal Secretary, Water Supply	Member
9	Principal Secretary, Road & Buildings Department	Member
10	Secretary (Housing), Urban Development and Urban Housing Department	Member
11	Director of Municipalities	Member
12	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
13	Prof. Shivanand Swami, CEPT University	Member
14	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
15	Additional Chief Executive Officer, GUDM	Member - Secretary

2. State Level Steering Committee.

State Level Steering Committee (SLSC)		
S. No.	Designation	Position
1.	Minister of Urban Development and Urban Housing Department	Chair person
2.	Principal Secretary (Planning) General Administration	Member
3.	Secretary (EA), Finance Department	Member
4.	Secretary, Roads & Buildings Department	Member
5.	Secretary (Water Supply)	Member
6.	Concerned Mayors	Member
7.	Concerned Municipal Commissioners	Member
8.	Concerned M.P	Member
9.	Concerned 2 MLAs	Member
10.	Managing Director, Gujarat Urban Development	Member
11	Director of Municipalities, Gujarat State	Member
12.	Chief Executive Officer, GMFB	Member
13-15.	Up to 3 experts to be nominated by the Government	
16.	Principal Secretary(UDD) and Chief Executive Officer , GUDM	Convener
17.	Joint Secretary, Urban Development and Urban Housing Department	Jt. Convener

3. Executive Committee.

Executive Committee		
S. No.	Designation	Status
1.	Principal Secretary, Urban Development	Chairperson
2.	Secretary, Water Supply	Member
3.	Secretary, R & B Department	Member
4.	Managing Director, Gujarat Urban Development	Member
5.	Director of Municipalities	Member
6.	Chief Executive Officer, Gujarat Municipal Finance	Member
7-9	Up to 3 experts to be nominated by Chairperson	Member
10	Addl. CEO, GUDM	Convener

Details of Public Information Officer, Assistant Public information officers etc

Name of the organization: - **Gujarat Urban Development Mission.**

1. Public Information Officers.

Sr. No	Name	Designation	Phone No.		Address
			Office	Mobile No.	
1	Shri B. K. Patel	General Manager (Admin)	(079) 23245940	7567035509	GMFB Building Sector-10-A Gandhinagar

E-mail – info@gudm.org

2. Appellate Authority.

Sr. No	Name	Designation	Phone No.		Address
			Office	Mobile No.	
1	Dr. S. Murli Krishna (IAS)	Addl. CEO	(079) 23257583	-	GMFB Building Sector-10-A Gandhinagar

E-mail – a.ceo@gudm.org

Chapter - 9 *Decision making process*

Gujarat Urban Development Mission is mainly functioning as a State Level Nodal Agency (SLNA) for the JnNURM program

The main duties of the GUDM includes as under.

The main functions of Gujarat Urban Development Mission would be to provide technological support; financial assistance for different project in urban sector; raising funds from Government of Gujarat, Government of India and other financial institution; co-operate and collaborate with national and international agencies, departments of state government; launching large scale IEC and awareness programs, review and monitor the ongoing projects and to develop urban leadership and capacities of ULBs.

The **Gujarat Urban Development Mission** is established as a Registered Society and registered under the Societies (Registration Act) 1860 and Bombay Public (Trust) Act, 1950.

The **Gujarat Urban Development Mission (GUDM)** shall work as State Level Nodal Agency (SLNA) for the purpose of JNNURM. The SLNA would interalia, perform the following functions.

- i Assisting ULBs / Parastatal agencies in the preparation of CDPs and DPRs and in training and capacity building and in Information, Education and Communication (IEC)
- ii Appraising projects submitted by ULBs
- iii Obtaining sanction of State Level Sanctioning Committee for seeking assistance from the Central Government under NURM
- iv Managing grants received from the Central and State Governments.
- v Releasing funds to ULBs either as grant, or soft loan or grants cum loan.
- vi Managing Revolving Funds.
- vii Monitoring of physical and financial progress of sanctioned projects and ensuring receipt of utilization and completion certificate.
- viii Monitoring the implementation of reforms as committed in the MoA
- ix Submitting quarterly reports to MoUD
- x Submitting project completion reports through the State Government.
- xi Documentation and carrying out IEC activities.

Various projects under the JnNURM are prepared by concerned ULBs. GUDM is providing technical help and consultancy services. The projects prepared are first put up before the elected body of the concerned ULBs. Then after the said DPR is put up before the State Level Sanctioning Committee (SLSC)

The State Level Sanctioning Committee (SLSC), after full discussion, approves the DPR for forwarding to Government of India or returns to concerned ULBs if any query is found.

Chapter – 10

Booklet of Employees and officers of Gujarat Urban
Development Mission

E-mail – info@gudm.org

Sr. No.	Name	Designation	Contact No.	Address
1	Shri G. R. Aloria, I.A.S.	Chief Executive Officer, GUDM & Addl. Chief Secretary, UD&UHD	079 (23251003)	GUDM, GMFB Building, Sector-10-A, G'Nagar
2	Dr. S. Murlikrishna, I.A.S.	Addl. Chief Executive Officer	99784 41590	"
3	Mr. B. D. Ninama	Dy. Chief Executive Officer	99784 07334	"
4	Mr. B. K. Patel	General Manager (Admin)	75670 35509	"
5	Mr. D. N. Brahmhatt	Accounts Officer	99784 07331	"
6	Mr. H. D. Vala	I/C TL (PMU) & General Manager (Technical)	99784 07051	"
7	Mr. R. G. Chandvani	Manager (Technical)	99784 07351	"
8	Mr. D. K. Acharya	Manager (Technical)	99784 07350	"
9	Mr. P. C. Thakkar	Manager (Technical)	99784 07317	"
10	Mr. M. M. Patel	Public Health Eng. (PIU-UID)	99784 40238	"
11	Mr. K. K. Shah	Co-ordinator	75758 07839	"
12	Dr. Rajshree Swaminarayan	Deputy General Manager (IEC)	99784 07305	"
13	Mr. Jainil M. Parmar	Urban Planning Officer (PIU-UID)	99784 41270	"
14	Mr. Rajendra Bariya	P.H.E. (PIU-UID)	99784 43014	"
15	Mr. Brenal Khatri	Deputy General Manager (Tech.)	75758 07844	"
16	Mrs. Manju Sagar	Project Management & Procurement Specialist	75758 07845	"
17	Mr. Alpeshkumar Shah	M.I.S. Expert	99784 07322	"
18	Mr. Viral Patel	Public Works & Public Health Engineer	75758 07846	"
19	Mrs. Neha Pandya	Municipal Finance Expert	75758 07842	"
20	Mr. Siddharth Patel	Senior Project Associate cum Consultant	75758 07843	"
21	Mr. Hitesh Ramanuj	Senior Project Associate	75758 07841	"
22	Mr. Paresh Kanzariya	System Analyst	99784 41933	"
23	Mrs. Devanshi Parekh	Asst. Manager (Account)	75758 07838	"
24	Mr. Pranjal Parikh	Asst. Manager (Admin)	75758 07840	"
25	Ms. Chaitali Dave	Urban Planning Officer (PIU-UID)	99784 07239	"
26	Mr. Hitesh Parmar	Office Asst. (Admin)	99784 07073	"
27	Mr. Mayank Patel	Office Asst. (Admin)	---	"
28	Mr. Bhupendra Makwana	Registry Clerk	99784 37906	"
29	Mrs. Aartiben Chavda	Office Asst. (Account)	---	"
30	Mrs. Chetaben Vaghela	Accountant	---	"
31	Mr. Darshak Patel	Office Asst. (Co-ordination)	99784 07336	"
32	Ms. Alpa Patel	Office Asst. (Tech.)	---	"
33	Mr. Amit Parmar	Office Asst. (PMU)	---	"
34	Mr. Rajesh Yadav	Peon	99784 40309	"
35	Mr. Dipak Malaviya	Peon	---	"
36	Mr. Bhavin Solanki	Peon	---	"
37	Mr. Amarkumar Dataniya	Peon	---	"
38	Mr. Shakraji Thakor	Peon	---	"
39	Ms. Rasmikaben Parmar	Peon	---	"
40	Mr. Ashok Kharadi	Peon	---	"
41	Mrs. Parvatiben Vaghela	Peon	---	"
42	Mr. Rajesh Chauhan	Sweeper	---	"
43	Mr. Anil Vaghela	Sweeper	---	"

Chapter – 11
Details of Monthly wages of all employees of Gujarat
Urban Development Mission

Sr. No.	Name	Designation	Monthly Emoluments	Procedure of fix the wages
1	Shri G. R. Aloria, I.A.S.	Chief Executive Officer, GUDM & Addl. Chief Secretary, UD&UHD	---	Fixed as per Govt. Rules
2	Dr. S. Murlikrishna, I.A.S.	Addl. Chief Executive Officer		
3	Mr. B. D. Ninama	Dy. Chief Executive Officer		
4	Mr. B. K. Patel	General Manager (Admin)		
5	Mr. D. N. Brahmbhatt	Accounts Officer		
6	Mr. H. D. Vala	I/C TL (PMU) & General Manager (Technical)	50,000/-	Decided at the time of appointment by competent Authority
7	Mr. R. G. Chandvani	Manager (Technical)	20,496/-	-do-
8	Mr. D. K. Acharya	Manager (Technical)	19,836/-	-do-
9	Mr. P. C. Thakkar	Manager (Technical)	16,164/-	-do-
10	Mr. M. M. Patel	Public Health Eng. (PIU-UID)	21,690/-	-do-
11	Mr. K. K. Shah	Co-ordinator	16,890/-	-do-
12	Dr. Rajshree Swaminarayan	Deputy General Manager (IEC)	22,500/-	-do-
13	Mr. Jainil M. Parmar	Urban Planning Officer (PIU-UID)	30,000/-	-do-
14	Mr. Rajendra Bariya	P.H.E. (PIU-UID)	30,000/-	-do-
15	Mr. Brenal Khatri	Deputy General Manager (Tech.)	30,000/-	-do-
16	Mrs. Manju Sagar	Project Management & Procurement Specialist	35,000/-	-do-
17	Mr. Alpeshkumar Shah	M.I.S. Expert	35,000/-	-do-
18	Mr. Viral Patel	Public Works & Public Health	35,000/-	-do-
19	Mrs. Neha Pandya	Municipal Finance Expert	35,000/-	-do-
20	Mr. Siddharth Patel	Senior Project Associate cum	25,000/-	-do-
21	Mr. Hitesh Ramanuj	Senior Project Associate	20,000/-	-do-
22	Mr. Paresh Kanzariya	System Analyst	17,000/-	-do-
23	Mrs. Devanshi Parekh	Asst. Manager (Account)	17,000/-	-do-
24	Mr. Pranjal Parikh	Asst. Manager (Admin)	21,000/-	-do-
25	Ms. Chaitali Dave	Urban Planning Officer (PIU-UID)	40,000/-	-do-
26	Mr. Hitesh Parmar	Office Asst. (Admin)	10,000/-	-do-
27	Mr. Mayank Patel	Office Asst. (Admin)	10,000/-	-do-
28	Mr. Bhupendra Makwana	Registry Clerk	10,000/-	-do-
29	Mrs. Aartiben Chavda	Office Asst. (Account)	10,000/-	-do-
30	Mrs. Chetaben Vaghela	Accountant	10,000/-	-do-
31	Mr. Darshak Patel	Office Asst. (Co-ordination)	10,000/-	-do-
32	Ms. Alpa Parikh	Office Asst. (Tech.)	10,000/-	-do-
33	Mr. Amit Parmar	Office Asst. (PMU)	10,000/-	-do-
34	Mr. Rajesh Yadav	Peon	5,000/-	-do-
35	Mr. Dipak Malaviya	Peon	5,000/-	-do-
36	Mr. Bhavin Solanki	Peon	4,500/-	-do-
37	Mr. Amarkumar Dataniya	Peon	4,500/-	-do-
38	Mr. Shakraji Thakor	Peon	4,500/-	-do-
39	Ms. Rasmikaben Parmar	Peon	4,500/-	-do-
40	Mr. Ashok Kharadi	Peon	4,500/-	-do-
41	Mrs. Parvatiben Vaghela	Peon	4,500/-	-do-
42	Mr. Rajesh Chauhan	Sweeper	4,500/-	-do-
43	Mr. Anil Vaghela	Sweeper	4,500/-	-do-

Chapter – 12
Details of Financial Allotment and expenditure

Gujarat Urban Development Mission

(Rs. In Lacs)

	Grant Disbursed	Grant Received	Balance
JnNURM-UIG	343142.67	362734.00	19591.33
JnNURM-UIDSSMT	37168.41	40745.66	3577.25
Capacity Building Grant	30.60	35.50	4.90
Cost Over-Run	20558.00	29242.00	8684.00
Data Based Management Grant	34.05	50.31	16.26
Urban Renewal Infrastructure Fund (URIF)	0.00	217.00	217.00
DPR/CDP Preparation	3330.00	4410.00	1080.00
GUDI	0.00	2100.00	2100.00
UPA Cell	20.54	22.00	1.46
EWS Housing	380.60	1800.00	1419.40
GIS Based Technology	712.50	920.00	207.50
12 th Finance Commission	1540.03	1540.03	0.00
SJMMSVY	231037.00	273544.00	42507.00

Chapter – 13

*Information regarding Implementation of Grant in Aid
Programs*

The duty details of various programs is put up herewith

Chapter – 14

*Details of Concessions permits or authority given by
organization*

No Concession Permit or authority is issued by this organization.

Chapter – 15
Rules & Regulations

1. Gujarat Urban Development Mission is registered as Society under the Public Trust Act -1950
2. For day to day functioning GUDM has Memorandum of Association & Rules and Regulations .

Copy of the Memorandum of Association & Rules and Regulations are attached herewith.

MEMORANDUM OF ASSOCIATION

1. **Name** : The name of the society shall be
“GUJARAT URBAN DEVELOPMENT MISSION”
2. **Office** : The Registered Office of the Society shall be
situated at
Gandhinagar, or at a place, as may be decided by
the state Govt. from time to time
3. **Objectives:** The objective of the Mission is to support urban renewal
and urban infrastructure development in the given timeframe for attaining
better living standards, amenities and creating a congenial environment
for people to live and work, in the urban areas of Gujarat.

The following are the objectives of the Mission.

- 3.1 To support the Urban Local Bodies (ULBs) and communities to plan,
build, operate, manage and maintain basic physical urban infrastructures
viz. drinking water, sewerage, solid waste management, drainage systems,
roads, street light, schools, dispensaries, parks and gardens, entertainment
places, play grounds, crematoria, green belts, water bodies, rainwater
harvesting systems, information centers and adequate social infrastructure
in the areas of education, health, night shelters, old age homes etc.
- 3.2 To provide financial, technical and technological support for creation of
modern infrastructure and to bridge the knowledge and information gaps
in the field of modern urban technology and management.
- 3.3 To promote, facilitate, support and work with civil societies, resident
welfare associations, voluntary organizations, R & D institutions,
technical and planning institutions for the management/ support of this
process of renewal, in the multifarious aspects of the urban sector.

- 3.4 To support and make the urban areas and cities a conducive place to live and work with modern facilities and enable them to realize their potential in order to contribute in the social, economic, political, industrial, cultural and educational field.
- 3.5 To support and provide financial and technological help for slums and informal settlements' rehabilitation; for up gradation and maintenance of at least a minimal level of civic services and allied social services in slum areas and informal settlements; for the creation of affordable housing stock by introducing elements of incentivized cross-subsidization in housing promotion policies and to facilitate livelihood support activities for slum dwellers and urban poor
- 3.6 To enlist the support of private enterprise and the public at large for implementation, & maintenance of different projects on public- private partnership basis in all urban issues, wherever considered expedient, such as in infrastructure development, IEC programmes and social sector issues etc.
- 3.7 To facilitate / expedite, undertake research at levels of the State Government / Government of India and others, with a focus on policy reforms work by emphasis on issues related to urban land use, urban common properties, tenural issues of informal settlement dwellers etc.
- 3.8 To strengthen the urban transport system by adopting new technologies of integrated transportation system, traffic management and by promoting private sector participation.
- 3.9 To step up the regional planning and regional city networking to enable smaller cities access the best practices globally, enabling new town development etc.

- 3.10 To develop heritage sites and enable the cities to re-discover their unique ethos & identity by a re-discovery of their history & heritage, so that in a spirit of renaissance urban Gujarat outlook to modern life is infused with a spirit of pride in its moorings.
- 3.11 To promote the transition of ULB's from being service providers to active facilitators, by the active engagement of the civil society, citizen groups and private sector.

4. Strategy

Considering the importance of urban renewal and in order to achieve the objectives of urban Agenda –2005 the State Government would initiate strategically important programmes which would include- improving the efficiency and capacities of Urban Local Bodies and empowering them to manage services and delivery systems and growth; improving legislative framework wherein BMC Act, 1949, Gujarat Municipalities Act, 1963, Gujarat Town Planning and Urban Development Act would be amended on the lines of model municipal act of Government of India; initiate reforms in property tax collection, tax recovery systems, financial management and accounting systems, common municipal cadre in different sectors, land tenure rights in informal settlement areas, vendor policy; responsive state administration ; planning and growth management including development of Satellite towns and emerging coastal towns, co-ordination with other State Government departments and different institutions. It is envisaged to implement above programmes with active involvement of local citizens and through public-private partnerships.

5. Functions:

- 5.1 To provide support for strengthening and capacity building to various stakeholder groups in the urban sector directly or indirectly, and elicit support through IEC activities; and to encourage community participation in the sector.

- 5.2 To undertake and facilitate policy oriented research & training for various agencies; initiate and support dialogue for policy review, and advocate suitable changes in the policy framework relating to the urban sector.
- 5.3 To co-ordinate and collaborate with local, regional, national and international agencies for exchange of information, collective reflections and strengthening partnerships, for improved level of services in the urban sector.
- 5.4 To extend support for planning, implementation, operation & maintenance, monitoring and evaluation of schemes/projects for the urban, peri-urban and Urbanizable areas.
- 5.5 To provide guidance and directions to the implementing agencies and to organize conference, symposium, workshops, etc. on matters related to the project under implementation by the society.
- 5.6 To prescribe for itself and its associates, partners & agents, operating procedures to be followed in the implementation of the projects undertaken by them, wholly or substantially funded by the GUDM
- 5.7 To appoint external agencies to carry out ‘due diligence’, financial audit checks, energy audits etc.
- 5.8 To take up urban infrastructure development projects / schemes, IEC programmes, quality monitoring & surveillance systems etc.
 - i. For developing model town projects, district planning projects, drainage systems, green belts, parks and gardens, environmental services etc.
 - ii. Community participation and IEC programmes & awareness campaign activities.

- iii. Supervision of construction works, monitoring of projects, leak detection, survey works etc.
 - iv. Review and supervise the public-private partnership projects.
- 5.9 To make rules and regulations for the conduct of the affairs of the GUDM and add or amend, vary or rescind them from time to time.
- 5.10 To establish its own salary and benefit structure, and to employ, retain or dismiss personnel as required in the GUDM and GUDM units;
- 5.11 To undertake any legal actions that may be necessary to ensure the fulfillment of contracts made between the GUDM and other agencies;
- 5.12 To establish, run and maintain field offices, as and when required, to facilitate implementation of decentralized urban area and infrastructure development schemes / projects. This may include functions wherein planning, implementation, management, operation and maintenance are to be carried out by the local municipal bodies.
- 5.13 To receive funds for urban infrastructure development and related works and urban area management and to ensure optimum utilization of these funds obtained in the form of grant-in-aid, assistance or loan from Government of Gujarat, Government of India, National, International and bilateral agencies, donors, NGOs, financial institutions, public and private trusts or any other organization(s).
- 5.14 To raise money through financial instruments, bonds, deposits of such other manner as may be permissible under the provisions of Societies Registration Act, 1860 & Bombay Public Trust Act, 1950.
6. The Governing Body of the Society shall be the body constituted as such under the rules of the Society

The management of the affairs of the Society is entrusted in accordance with the Rules and Regulations of the society to Governing Body of which the first and permanent members are:

Sr. No.	Designation	Position
1.	Hon'ble Minister (UD&UHD), Gujarat.	Chairman
2.	Hon'ble Minister, Water Supply	Member
3.	Chief Secretary, Government of Gujarat	Member
4.	Addl. Chief Secretary / Principal Secretary, Finance	Member
5.	Addl. Chief Secretary / Principal Secretary, Urban	Member
6.	Principal Secretary, Revenue Department	Member
7.	Principal Secretary(Planning), General Administration Department	Member
8.	Principal Secretary, Water Supply	Member
9.	Principal Secretary, Road & Buildings Department	Member
10.	Secretary (Housing), Urban Development and Urban Housing Department	Member
11.	Director of Municipalities	Member
12.	Dr. Akshy Agrawal, Vice-Chancellor, Gujarat Technological University	Member
13.	Prof. Shivanand Swami, CEPT University	Member
14.	Prof. Sudhir K. Jain, Director, IIT, Gandhinagar	Member
15.	Additional Chief Executive Officer, GUDM	Member - Secretary

All the above members shall remain in office by virtue of their posts unless otherwise provided. Membership shall be vested with and transferred according to the official designation mentioned above.

7. The income and property of the Society shall be applied towards promotion of the objects as set forth in this Memorandum of Association subject to in respect of grants made by the State/Central Government to such limitations as the Government from time to time may impose. No portion of income or property of the Society shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise, however, by way of profits to any person who may, at any, time, be or have been member of the Society or to any persons claiming through them provided that nothing contained herein shall prevent payment in good faith or remuneration in return for any service rendered to the Society.
8. On winding up or dissolution of the Society, if there shall remain after the satisfaction of debts and liabilities any property whatsoever, the same shall

not be paid or distributed among members of the Society or any of them but shall be dealt with in such a manner as the State Government may determine.

9. The first members of the Society shall be persons mentioned hereunder. Membership shall be vested, with and transferred according to official designation mentioned.

<u>No.</u>	<u>Name</u>	<u>Occupation</u>	<u>Designation</u>	<u>Signature</u>
1	MRS. ANANDIBEN PATEL	Hon'ble Minister (UD&UHD), Gujarat	Chairman	
2	MR. BABUBHAI BOKHIRIYA	Hon'ble Minister, Water Supply	Member	
3	DR. VARESH SINHA, IAS	Chief Secretary, Government of Gujarat	Member	
4	DR. HASMUKH ADHIA, IAS	Addl. Chief Secretary / Principal Secretary, Finance Department	Member	
5	MR. G. R. ALORIA, IAS	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member	
6	MR. ANIL MUKIM, IAS	Principal Secretary, Revenue Department	Member	
7	MR. K. SRINIVAS, IAS	Principal Secretary (Planning), General Administration Department	Member	
8	DR. RAJIV KUMAR GUPTA , IAS	Principal Secretary, Water Supply	Member	
9	MR. S. S. RATHORE	Principal Secretary, Road & Buildings Department	Member	
10	SHRI S.S.RATHORE	Secretary (Housing), Urban Development and Urban Housing Department	Member	
11	MR. G. A. SHAH, IAS	Director of Municipalities	Member	
12	DR. AKSHY AGRAWAL	Vice-Chancellor, Gujarat Technological University	Member	
13	PROF. SHIVANAND SWAMI	CEPT University	Member	
14	PROF. SUDHIR K. JAIN	Director, IIT, Gandhinagar	Member	
15	DR. S. MURLI KRISHNA, IAS	Additional Chief Executive Officer, GUDM	Member - Secretary	

RULES AND REGULATIONS

1 Short title & Commencement

- 1.1. This Rules & Regulations shall be called “Gujarat Urban Development Mission Rules, 2005.”
- 1.2. This Rules & Regulations shall come into force with effect from the date of registration of the Society under the Societies Registration Act, 1860.

2 NAME :

The name of the Society shall be “GUJARAT URBAN DEVELOPMENT MISSION” , which, hereinafter shall be referred to as “SOCIETY”, unless the context otherwise requires.

3 REGISTERED OFFICE :

The Registered Office of the “SOCIETY” shall be situated at Gandhinagar or at a place, as may be decided by the State Government from time to time.

4 MEMBERSHIP: The Society shall for the time being consist of the following members:

- A. Signatories of the Memorandum by virtue of their holding office.
 - B. Whenever a nominee member desires to resign from the membership of the Society, he/she shall address his/her resignation shall take effect only on its acceptance by the Chairman of the Governing Body.
5. The Society shall function notwithstanding that any person entitled to be a member by reason of his office is not represented on the Society for the time being. The proceedings of the Society shall not be invalidated by the above reason nor by the reason of any vacancy or defect in nomination of its members.
 6. The Society shall maintain a roll of members at its Registered Office and every member shall sign the required form stating his occupation and address.

7. It shall be incumbent upon a nominee member of the Society to notify to the Chief Executive Officer any change of his address or occupation.
8. The Society shall enter into the register of membership the following particulars -
- (a) Name and address of each Member.
 - (b) The date on which the Member was admitted.
 - (c) The date on which the Member ceases to be a Member.
9. A member of the Society or the Governing Body shall cease to be such a member if he (a) dies or (b) resigns from his membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted of a criminal offence involving moral turpitude or if he is removed by the State Government.
10. MEMBERS OF THE “GOVERNING BODY” :
The Members of the SOCIETY, shall be the ex-officio members of the Governing Body.
11. GOVERNING BODY :
The Governing body shall consist of twelve permanent members and five nominated members and there shall not be at any time less than seven members;

<u>No.</u>	<u>Occupation</u>	<u>Designation</u>
1	Hon’ble Minister (UD&UHD), Gujarat	Chairman
2	Hon’ble Minister, Water Supply	Member
3	Chief Secretary, Government of Gujarat	Member
4	Addl. Chief Secretary / Principal Secretary, Finance Department	Member
5	Addl. Chief Secretary / Principal Secretary, Urban Development and Urban Housing Department	Member
6	Principal Secretary, Revenue Department	Member
7	Principal Secretary (Planning), General Administration Department	Member
8	Principal Secretary, Water Supply	Member
9	Principal Secretary, Road & Buildings Department	Member
10	Secretary (Housing), Urban Development and Urban Housing Department	Member
11	Director of Municipalities	Member
12	Vice-Chancellor, Gujarat Technological University	Member
13	CEPT University	Member
14	Director, IIT, Gandhinagar	Member
15	Additional Chief Executive Officer, GUDM	Member - Secretary

11.1 Up to five members may be appointed by the State Government who are experts in the field of Urban Planning, out of distinguished persons, working in the field of urban area development, sanitation, environmental health, public health, infrastructure development, landscape designing, engineering science and technology, social sector and human issues management, representatives of the local bodies, reputed community based organizations, experts in the administrative, financial or general management of similar nature as may be decided by the State Government from time to time may also be nominated.

11.2 The State Government may reconsider and reconstitute the total strength of the Governing Body at any time, if so required.

11.3 The Government may nominate and appoint from among the members of the Governing Body, one or more Vice-Chairpersons of the Governing Body, as is expedient.

11.4 The Secretary, Urban Development & Urban Housing Development shall work as Member Secretary of Governing Body and Chief Executive Officer of the Society.

12. Powers & duties of the Governing Body

The General superintendence, direction and control of the affairs of the Society shall be vested in the Governing Body of the Society. Save as herein expressly provided all the duties, powers, functions and rights whatsoever or consequential and incidental to carrying out the objectives of the Society shall be exercised by the Governing Body.

In particular and without prejudice to the generality of the foregoing provisions and subject to the provisions of the Memorandum, the Governing Body may –

- a) Make, amend or repeal any bylaws for the administration and management of the affairs of the Society subject to the observance

of the provisions contained in the registration of the Society Act, 1860.

- b) Prepare and execute detailed plans and programmes for the establishment and promotion of the Society and to carry out its administration and management after such establishment.
- c) Receive grant and contribution and to have custody of the fund of the Society.
- d) Prepare the budget estimates of the Society for each year and to sanction the expenditure within the limits of the budget.
- e) Fix, demand and receive and recover fees and other charges as may be prescribed by the Governing Body for any service provided by the Society.
- f) Pay honorarium, remuneration, fees, charges to any person in lieu of services to the Society in furtherance of any objective of the Society.
- g) To give training in India or abroad to any member of the staff or Governing Body of the Society either in employment which training in the opinion of the Society is likely to benefit the Society in its day to day working knowledge, management, administration.
- h) Create administrative technical, ministerial and other posts under the Society.
- i) Cooperate with any other organization in the matter of training, analysis, consultancy, finance and other things related to the objectives of the Society.
- j) Issue and defend all legal proceedings on behalf of the Society.
- k) Appoint committee for the disposal of any business of the Society for rendering advice in any matter pertaining to the Society.
- l) Delegate to such extent as it may deem necessary any of its powers to any officer or committee of the Governing Body.
- m) Consider and pass such resolution on the annual report, the annual accounts and the financial estimates of the Society as it thinks fit.
- n) Make, adopt, amend, vary or rescind from time to time bylaws for conduct of the business of the Governing Body and the committee to be appointed by it, for delegation of its powers, for fixing the Quorum.
- o) Perform such additional functions and carry out such duties as may from time to time be assigned to by the Executive Committee of GUDM.

13. Proceedings of the Governing Body :
 - 13.1 The Governing Body shall or ordinarily meet once in every six months provided that the Chairman may himself on his own or on a requisition of four members of the Governing Body require it to be called at any time. Not less than seven day's notice shall be given for every meeting of the Governing Body and the members of GUDM as soon as practicable after the meeting. Four members including the Chairman shall constitute a quorum for any meeting of the Governing Body.
 - 13.2 In case of difference of opinion among members, the opinion of the majority shall prevail.
 - 13.3 Each member of the Governing Body including the Chairman shall have one vote and if there shall be equality of votes on any question to be determined by the Governing Body, the Chairman shall, in addition, have an exercise a casting vote. Every meeting of the Governing Body shall be presided over by the Chairman. In his absence the meeting will be presided over by the Vice-chairman. Any resolution except such as may be placed before the meeting of the Governing Body may be adopted by circulation among all its members and any resolution so circulated and adopted by majority of the members who have signified their approval or disapproval of such resolution shall be as effective and binding as if resolution had been passed at the meeting of the Governing Body.
14. The Governing Body shall, by resolution, delegate to the Chairman and other members of the Society of its powers for the conduct of such affairs of the Governing Body as it may consider necessary or desirable.
15. Subject to the rules, regulations and bylaws and the orders of the Governing Body the Chief Executive Officer of the Society shall be responsible for proper administration of the Society and for the conduct of the staff under the direction and control of the Governing Body.
16. The Chairman shall have powers to invite any person not being member of the Governing Body to attend the meeting of the Governing Body but such invitees shall not be entitled to vote at the meeting.
17. Annual General Meeting of the Members.
 - 17.1 The Society shall, after giving fourteen days' notice, hold an Annual General Meeting at least once in every year and not more than fifteen months shall elapse between two successive Annual General Meetings.
 - 17.2 The Balance Sheet, Income and Expenditure Account, Auditors' Report and Annual Progress Report in respect of the financial year ending on 31st March proceedings shall be placed at the Annual General Meeting of the Society.
 - 17.3 The Chairman of the Governing Body of the Society shall preside over the Annual General Meeting.

17.4 At least five members of the Society shall remain present at the Annual General Meeting shall form a quorum.

18. Funds of the Society:

The funds of the Society shall consist of the following: -

18.1 Grants received from State and Central Government or allocated to GUDM by the State Govt.

18.2 Any earmarked or special Fund created by Govt. or GUDM.

18.3 Loans, grants, financial assistance etc. received from National and International Organizations.

18.4 Donations or contribution from persons or bodies.

18.5 Income from investments.

18.6 Income from other sources.

18.7 The entire fund received by the SOCIETY will form the part of "Gujarat Urban Infrastructure Development Fund".

19. The bankers of the Society shall be appointed by the Governing Body. All funds of the Society shall be credited into Society's Account with the said Banks and shall not be withdrawn excepting by cheques signed by the officers empowered in this behalf by the Society.

20. If any change occurs in the composition of the Society or in holder of Office of the Governing Council at any time for any reason such change shall within 30 days be notified to the Registrar of Societies.

21. Property of the Society.

All properties belonging to the Society shall be deemed to be vested in the Society but shall be referred to as the property of the Society.

22. Suits and Proceedings by and against the Society.

The Society may be sued in the name of the Chief Executive Officer or any office bearer authorized by the Governing Body in this behalf.

22.1 No suite or proceedings shall abet by reason of any vacancy or change in the holder of the office.

22.2 Every decree or order against the Society in any suite or proceeding shall be executable against the property of the Society and not against the person or of the property of the Member of the Governing Body or Society or any office bearer.

22.3 Nothing herein shall exempt the Chairman of member of the Governing Body, Member of the Society from any criminal liability under the Act or entitle him to claim any contribution from the property of the Society in respect of any fine paid by him on conviction by Criminal Court.

23. Every member of the Society may be sued or prosecuted by the Society for any loss or damage caused to the Society or its property for anything done by him detrimental to the interest of the Society.

24. Every member of the Society shall have right of inspection of accounts and Registers and proceedings of the meetings maintained by the Society during office hours.

24.1 A notice may be served upon any member of the Society either personally or by sending it through the post in an envelope addressed to such members at the address mentioned in the members.

24.2 Any notice so served by post shall be deemed to have been served on the

Day following that on which the letter, envelope or wrapper containing the same is posted and in providing such service, it shall be sufficient to prove that the cover containing such notice was properly addressed and put into the post office.

25. Alternation or extension of the Objects of the Society.

The Society may subject to the prior written approval of the State Govt. alter or extend the objects for which it is established, by way of a Resolution passed by the members present in the meeting of the Governing Body, which shall have been duly convened, for the purpose, subsequent to obtaining prior written approval of the State Government. The modified rules will be deemed to have come into force in accordance with the provisions contained in the Registration of Society Act, 1860.

26. Committees:

There shall be two committees for undertaking the various activities of the Mission, as are assigned to them by the Governing Body. They are the Executive Committee and the State Level Steering Committee.

The Governing Body may at its discretion appoint and committee(s), sub-committee(s) for specific functions so as to achieve the objectives of the GUDM. The committee(s) / sub-committee(s) appointed by the Governing Body may meet as and when required and all expenses on such committee(s)

/ Sub-committee shall be borne by the GUDM.

The State Level Steering Committee (SLSC)

The State Level Steering Committee (SLSC) shall consist of the following members

S. No.	Name/ Designation	Position
1.	Minister of Urban Development and Urban Housing Department	Chair person
2.	Principal Secretary (Planning) General Administration Department	Member
3.	Secretary (EA), Finance Department	Member
4.	Secretary, Roads & Buildings Department	Member
5.	Secretary (Water Supply)	Member
6.	Concerned Mayors	Member
7.	Concerned Municipal Commissioners	Member
8.	Concerned M.P	Member
9.	Concerned 2 MLAs	Member
10.	Managing Director, Gujarat Urban Development Co. Ltd.	Member
11	Director of Municipalities, Gujarat State	Member
12.	Chief Executive Officer, GMFB	Member
13-15	Upton 3 experts to be nominated by the Government	Member
16	Principal Secretary, Urban Development & Urban Housing Department & Chief Executive Officer, GUDM	Convener
17.	Joint Secretary , Urban Development and Urban Housing Department	Joint Convener

27. The Executive Committee:

The Executive Committee shall consist of the following members:

S. No.	Designation	Status
1.	Principal Secretary, Urban Development Department	Chairperson
2.	Secretary, Water Supply	Member
3.	Secretary, R & B Department	Member
4.	Managing Director, Gujarat Urban Development Co. Ltd.	Member
5.	Director of Municipalities	Member
6.	Chief Executive Officer, Gujarat Municipal Finance Board.	Member
7-9	up to 3 experts to be nominated by Chairperson	Member
10	Addl. CEO, GUDM	Convener

27.1 The Chairperson may appoint up to three experts of eminence working in the field of urban planning, financial management and infrastructure development.

27.2 The Executive Committee / Chairperson shall have the right to invite any other person / officials to be a member of the Executive Committee for the furtherance of any of the objectives.

27.3 The Governing Body shall have the powers to add/ alter the composition of the Executive Committee.

28. Functions & Powers of the Executive Committee:

- a. All the functions & powers assigned by the General Body for the purpose of carrying out the Operations of the Mission, to the Executive Committee shall be exercised by the same. All residual powers not expressly assigned to any specific committee, or Officer by the General Body, shall vest in the Executive Committee.
- b. In particular and without prejudice to the generality of the forgoing provision, the Executive Committee will, subject to and in observance of the directives of Governing Body :
- c. Make, amend or repeal the by-laws relating to administration and management of the affairs of the GUDM subject to the observance of the provisions contained in the Act.

- d. Consider the annual budget and the annual action plan, its subsequent alternations placed before it by the Member Secretary & Chief Executive Officer from time to time and pass it with such modifications as the Executive Committee may think fit.
- e. Appoint committees sub-committees and boards etc. for such purpose and on such terms as it may deem fit and to remove any of them.
- f. Lay down rules, qualification, experience and act as selection committee for the recruitment and appointment of key administrative and technical staff of the GUDM.
- g. Set policy for the Secretariat of the GUDM.
- h. Monitor the financial position of the GUDM in order to ensure smooth income flow and to review annual audited accounts.
- i. To constitute Advisory Board(s) or committee(s) consisting of persons who need not be members of the GUDM with such advisory functions as the Executive Committee may think proper.
- j. To evaluate the performance of GUDM and / or constitute panel of experts including those from outside the GUDM for periodic evaluation of activities / projects of GUDM.
- k. The Executive Committee shall generally do all such acts and things as may be necessary or incidental to carrying out the objectives of the GUDM or any of them, provided that nothing herein contained shall authorize the Executive Committee to do any act or to pass any by-laws which may be repugnant to the scheme of conferment of authority by the General Body, on the Executive Committee or which may be inconsistent with the objectives of the GUDM.

29. Property of the GUDM:

All properties belonging to the GUDM are deemed to be vested in the hands of the Governing Body, but shall be referred to as “The property of the GUDM”.

30. Management & administration:

The Chief Executive Officer shall carry out the General Administration of the GUDM.

- a) The Governing Body may delegate its powers to the Executive Committee for speedy implementation of the programmers / projects.
- b) Governing Body by passing a resolution may vest any such powers to Member- Secretary & Chief executive Officer, hereby vested in the Governing Body, as it thinks fit upon such a conditions and subject to such a restrictions as may determine and they may subject to provisions of the Societies Registration Act. 1860, the Bombay Public Trust act, 1950 and these bye laws confer such powers either collateral with or to the exclusion of or in substitution for all or any of the powers.
- c) The Governing Body in that behalf and May from time to time revoke, withdraws, alter or vary all or any of such powers.
- d) The members of the Governing Body or any other committee appointed by the Governing Body and invited members shall be entitled for reimbursement of or compensation for expenditure on traveling and conveyances, actually incurred by them, in attending the meeting of the Governing Body or committees or in performing journeys for the work of the GUDM at such rate and in such manner as may be approved by the Governing Body.
- e) The Member-secretary & Chief Executive Officer is authorized to incur and pay all necessary expenses on behalf of the GUDM including expenses for the registration of the GUDM.

- f) The GUDM has to prepare a budget for each financial year and get it approved by the Governing Body to carry out normal functions during the financial year.

31. **Powers and duties of the Chief Executive Officer**

- a. The Chief Executive Officer is the chief authority responsible to execute the decisions of the Governing Board, and he shall have all the authority that is specifically conferred upon him by the General Board, and such other powers that vest in him as per the Operations Procedures approved by the Board for the purpose of carrying its various functions. He shall also have residual power that has not been specifically assigned to any officer or authority that is necessary to achieve the objectives of the Society.
- b. To frame rules and regulations for the day to day management and functioning of the GUDM and delegate powers to the various officers /associates and agencies connected with the GUDM.
- c. To appear before, submit views or make representations before Government or other authority(s), committee(s), commission(s) or other body(s) or any subject affecting the interest on any matter covered under the objectives of the GUDM and to promote or assist the formation of any legislation or regulation(s) which may be necessary to achieve the objects of the Mission.
- d. The Chief Executive Officer has the authority to do all acts and things that are incidental thereto for the day to day running of the GUDM and in particular shall do the following, subject to the regulation under the Societies Registration Act, 1860, and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
- e. To do all such other things as may be necessary for the incidental or conducive to the aims and objectives of the society and allied thereto.

32. **Powers and duties of the Additional Chief Executive Officer** There shall be an Additional Chief Executive Officer to assist the Chief Executive Officer in day to day functioning of the mission activities. The Additional Chief Executive Officer shall work as the Convener of Executive Committee and other Committees as may be formed by the Governing Body from time to time.
- a) The Additional Chief Executive Officer is empowered to do all acts and things that are incidental thereto for the day to day running of the GUDM subject to the regulation under the Societies Registration Act, 1860, and the Bombay Public Trust Act, 1950 and the relevant laws framed or to be framed by the Government from time to time.
 - b) The Additional Chief Executive Officer shall work under the guidance of Chief Executive Officer and in particular he/ she may perform following activities.
 - c) To purchase, take on lease hire or otherwise acquire or hold any immovable and / or movable property rights or privileges from the Government, local bodies or from private party(s) persons and to improve and develop any property necessary, for the purpose of the attainment of the objectives of the GUDM.
 - d) To negotiate and enter into any arrangement with other bodies, government, municipal or local authority, persons, that may seem conducive to all or any of the objectives of the GUDM.
 - e) To invest the funds of the GUDM in such a manner as May, from time to time be determined.
 - f) To appoint or employ any person or persons that may be required for the purpose of allaying objectives and carry out functions of the GUDM, to pay to them or to the other person(s) concerned, salaries, wages, gratuities, provident funds, pensions, commissions, fees, honorarium, and such other emoluments.
 - g) To build, construct, maintain, repair, adopt, alter, improve, develop or furnish any work relating to urban infrastructure and urban area development which may include roads, civil works, mechanical and electrical equipment, buildings, sewerage treatment, solid waste

Management, green belts parks and gardens, information centers and storage facilities or any other works considered necessary or convenient to meet with the objectives of the GUDM.

- h) To do all such other things as may be necessary for the incidental or conducive to the aims and objectives of the society and allied thereto.
- i) To make repairs and additions and alternations as may be deemed necessary or expedient in respect of any immovable property or properties, belonging to the GUDM and pay all the costs, charges and expenses thereof.
- j) To organize manage, procure, print publish & distribute, books, brochures, handouts, pamphlets, training material, posters, audio-visual presentations, stationery and other literature, material & equipments that may be required by the urban local bodies, municipal corporations, non-government agencies, community based organizations. Government (both State & Central), researchers, and other educational and technical institutions as managed by other public charitable societies and the GUDM.

33 The Gujarat Urban Infrastructure Fund , and its management:

All moneys received by the GUDM shall form a part of the ‘Gujarat Urban Infrastructure Fund’, and the fund shall be administered directly or under a contract by an Asset Management Company, or a reputed Company/consortium of companies that have expertise in treasury management, and fund management, or by enlisting the services of reputed private & public sector organizations, or for taking all steps necessary to increase the overall spread of the fund monies by entering into arrangements with Organizations, FI’s, Trusts, and like bodies that have for their objects the promotion & growth of Urban Infrastructure, Civic Services & broadly engagement in the field of Urban Development, or as may be provided under the framework approved for the Operations of the GUDM, by the General Body.

34. **Power to raise money:**

The Governing Body shall have the powers apply payment/ fees/cess/charges etc. for any purpose or in any manner for activities undertaken by the GUDM, or on behalf of the GUDM.

- a. The Governing Body shall have power(s) to raise fund by way of financial instruments, bonds, and deposits and through such other manner as prescribed under the provisions of Societies Registration Act., 1860 and the Bombay Public Trust Act. 1950.
- b. The Governing Body shall have the power to take loans from Financial Institutions, or secure loans for ULB's, its agencies, concessionaires, and private entities engaged in unique Urban Infrastructure projects, and even by issuing guarantees.
- c. The Governing Body shall also have power to raise the fund required by sale, conversion, calling in or mortgage or otherwise with or without giving security of all or all or any part of the GUDM fund, in such a manner as they shall in their discretion think fit and proper in accordance with the provision of Societies Registration Act. 980 and the Bombay Public Trust Act, 1950.
- d. The Governing Body may in their discretion guarantee the payment of money and the performance of obligations and giving indemnities and charge deposit or otherwise encumber the whole or any part thereof the provisions of Societies Registration Act,1860 and the Bombay Public Trust Act, 1950 as security for any such guarantee or indemnity.

35. **Officers and Staff of the GUDM:**

The Chief Executive Officer shall be an officer of the State Government, not less in rank than a Secretary to the Government. The Chief Executive Officer by an officer not less than in rank than Joint Secretary to the Government designated as Additional Chief Executive Officer/

The Chief Executive Officer shall be the appointing authority in the case of all other officers & servants in the employ of the GUDM

The recruitment rules, and the conditions of service for various category of officers & servants of the GUDM, shall be that which are approved by the Executive Committee.

The Chief Executive Officer can employ, engage, take expert services of technocrats, solicitors, bankers, advocates, chartered accountants, company secretaries, cost accountants or consultants, as a firm or as person to do any act required to be done in the execution of work of the GUDM thereof including the receipt and payment of money and shall be entitled to be allowed and paid all charges and expenses; and in such a manner such that the GUDM is not responsible for the default of any such agent, if employed in good faith.

36 Account & Audit:

The accounting year of the GUDM shall be the year ending 31st March of each year. At the end of every accounting year, Statement of Account will be prepared and a qualified Chartered Accountant shall duly audit the same.

The first accounting year of the GUDM shall be from the date of its registration to 31st March – 2006.

The Register of movable and immovable property of the GUDM will be physically verified at least once in a year and the Governing Body must pass resolution to this effect.

37. Books of Account :

The Governing Body shall keep proper books of account to which all receipts and expenditure relating to the GUDM shall be entered and such book shall be kept at the office of the GUDM. The Governing

Body shall, at the end of each year of account have made and proposed all proper accounts of receipts and expenditure in connection with the management of the GUDM for the preceding year showing separate several heads of receipts and expenditure and such account shall be audited by a Chartered Account appointed at the Annual General Meeting of the GUDM.

38. Interpretation :

In case of any dispute arising out of this or regarding any interpretation of this document or regarding the rules and regulations that may be framed, the matter to be referred to the Government to decide, and the decision of the Government shall be final and binding.

39 Dissolution :

In case of Governing Body unanimously deciding to dissolve the GUDM, in terms of directives of State Government, then the whole GUDM fund including original corpus as increased by subsequent additions shall be transferred to the State Government or shall be handed over to other GUDM / Government body having similar objectives and purposes as may be decided by the State Government.

The dissolution proceedings shall be made in accordance with provisions of the Act as amended from time to time in its application to Gujarat.

40 Common Seal :

- a. The GUDM shall have a common seal and logo of such make and design as the Executive Committee may approve.

41. Records of the Society :

The GUDM shall keep in its registered office proper books of accounts, in which should be entered accurately.

- i) All sums of money received and the source thereof, all sums of money expended by the GUDM and the object or purpose for which such sums are expended.
- ii) The GUDM's assets and liabilities.

The other statutory and necessary records shall be maintained in terms of relevant stipulations of the Societies Registration Act, 1860.

42. Powers of the State Government :

- a. The State Government shall have power to make appointment of Special auditor/ CAG to examine books and other records for the purpose of management audit, proprietary audit or special audit as and when required.
- b. The State Government shall also have powers to issue order for appointment of any other person to examine, investigate to submit the Report on the affairs of the GUDM or on any particular issue of GUDM. The Auditors' report / investigating report need not be given to the GUDM, if deemed fit by the State Government. The GUDM shall give all information and explanation including copy of relevant records as may be required. The cost of such audit / investigation shall be borne by the GUDM.
- c. The State Government may give the directions or instructions for just and reasonable purpose or in public interest.

43. Sunset clause

The mission is being formed for fulfillment of specific objectives in compliance of state's avowed objectives. It will continue to operate till, as the State Government may decide, such date and period as may be necessary and desirable in the circumstances and as discretion of the State Government, on accomplishment of its objectives, subject to relevant stipulation of the Society Registration Act 1860 may be wound up.

Chapter – 16

Information available on electronic media

The Organization is having its website which is updated regularly. All basic information regarding activities of Gujarat Urban Development Mission is incorporate in this web Address of the web is www.gudm.org.

Common E-mail – info@gudm.org